

Curriculum Vitae

Contact Details:



SURBHI BHARDWAJ

Email:

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Phone: 971547510516

D.O.B.: 28th Oct 1997

Marital Status: Married

Father's Name:

Sh. Ashok Kumar

Nationality: Indian.

Languages Known:

English, Hindi, and Punjabi.

Permanent Address:

D/o Sh. Ashok Kumar
House No 312
Zahrat AL Madina Building
Al Qusais 2

Career Objective

To work & serve in an intelligent environment, where I can use & enhance my skills & knowledge and be an important part for the growth of the organization I am working with.

Educational Qualifications

- **B.Tech** in Electronics and Communication Engineering, (2016-2019 Batch), Chandigarh College of Engineering & Technology, Chandigarh
- **Diploma** in Electronics & Communication Engineering (2013-2016 Batch), Govt Polytechnic for women, sector 10, Chandigarh with 63 %.
- **10th** in 2013 passed from CBSE Board with 6.8 CGPA.

Technical Skills

- Knowledge in Computer MS-office (Power point, Word, Excel), MS-Window Keil, Proteus and well conversant with internet.

Work Experience

- **October 2022 – August 2023** worked as **Customer Service Representative** in **Transguard Group L.L.C**
- **September 2020 – March 2021** worked as **Data Entry Operator**
- **June 2021 – June 2022** worked as **private Tutor** (self-Employed)

Declaration

I hereby declare that all the information given above by me is true to best of my knowledge.

Date: Dec 2024

Place: Dubai

Surbhi Bhardwaj