

# Curriculum Vitae

**Ms. Swastika Sitaula**

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**Contact No.: +971558425966**



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## CAREER OBJECTIVE:

To obtain a position where I can achieve the highest level of proficiency in the workplace, and to give the best to the organization that needs and appreciates a hardworking professional.

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## Personal Profile:

Nationality	:	Nepalese
Father Name	:	Balbhadra Situala
Religion	:	Hindu
Date of Birth	:	20 <sup>th</sup> December 2003
Place of Birth	:	Jhapa, Nepal
Gender	:	Female
Marital Status	:	Single
Current Location	:	Al Ain, UAE

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## Languages Known :

English (fluent) , Hindi(Fluent) , Nepalese(Native)

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## Academic Qualifications

Higher Secondary Education( 12<sup>th</sup> Class)  
Ministry Of Education Board, Nepal  
Bachlor Running

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## Passport Details:

Passport No.	:	PA1759720
Date of Issue	:	6 <sup>th</sup> Jun 2023
Date of Expiry	:	5 <sup>th</sup> Jun 2033

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## Visa Staus

Current Visa Status : Visit Visa (Can join immediately)  
Visa Expiry Date : 12<sup>th</sup> March 2024

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## IT Skills

MS Word , MS Excel , Ms Power Point, Social Medias etc.

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## Training and Certificates

Basic Computer Course

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## DECLARATION:

I hereby declare that above written particulars are true to the best of my knowledge and can be presented with proof.