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- 🌐 Pakistan

Professional Summary

Experienced security monitor with quick instincts. Actively monitor surroundings and guards physical, monetary and personnel assets. Establishes policies and action plans to guarantee success and optimal team performance. Solid history training team members on standard protocol when patrolling large crowds. Safety-conscious Security Guard with excellent communication skills and eye for detail. Physically dexterous with the ability to monitor premises through advanced security cameras. Adept at handling and resolving conflicts in a professional manner. Focused, detail-oriented Security Guard with more than [Number] years protecting corporate assets and maintaining safety. Hardworking and passionate job seeker with strong organizational skills eager to secure entry-level [Job Title] position. Ready to help team achieve company goals. Talented security professional skilled at conducting building patrols, securing entrances and exits and keeping visitors under constant surveillance. Skilled in writing reports, updating records and handling simultaneous tasks in fast-paced settings. Careful security professional with physical and verbal abilities to manage incidents and restore order. Focused on prevention first and control second, with care for health, safety and wellbeing of personnel. Trained in remote and direct monitoring techniques.

Skills

- Sales promotions
- Market penetration
- Sales and marketing strategies
- Problem solving strength
- Building access control
- Radio communications
- Visitor registration
- Site patrolling
- Facility and asset protection
- Security camera monitoring
- Emergency evacuations assistance
- Safety and security
- Fire alarm testing
- Security operations experience
- Emergency management
- Reporting skills
- File and records management
- Emergency awareness
- Accident reporting frameworks
- Health and safety statistics
- Health & Safety investigations
- Construction site audits
- HSE

Work History

02.2023 - Current

Security Guard

Platinum wings - UAE , UAE

- Adjusted security systems and equipment to gain better coverage of car parks, interior and exterior buildings.
- Operated scanners to screen guests and belongings.
- Updated reports and logbooks on security actions performed, supporting smooth and safe facility operations.
- Responded immediately to emergency situations, remaining professional, calm and effective under pressure.
- Established effective access control systems, logging staff and visitor movement for accurate site records.
- Analysed and produced course-of-action reports, escalating security concerns to management when necessary.
- Prepared regular written logs and incident reports at close of each shift for management team.
- Completed required shift logs and reports, highlighting routine activities, suspicious circumstances and critical incidents.
- Safeguarded employee and visitor health, safety and assets through effective on-foot patrols and CCTV observation.
- Remained focused and vigilant during long periods of sitting, walking and standing for dependable security services.
- Deterred criminal activity, vandalism and general misconduct by providing highly visible security presence and patrols.
- Responded to alarms and investigated disturbances, contacting local law enforcement personnel in escalating situations.
- Secured personnel and premises by inspecting buildings, patrolling property and monitoring CCTV cameras.
- Conducted fire and security alarm testing to create stable systems.

06.2020 - 12.2021

Selesman

Neslty Pakistan - Islamabad , Pakistan

- Updated sales databases with current, accurate client information.
- Developed product and service expertise to confidently sell within [Type] industries.
- Reported new business developments to Area Manager for progress monitoring.
- Converted warm leads into sales within target timeframes.
- Met daily territory requirements through skilled planning and organisation.

06.2010 - 09.2019

HSE Officer

CGGC Company - Muzaffarabad , Pakistan

- Examined tools, machinery and equipment to determine safety and adequacy.
- Scheduled meetings to detect health and safety concerns.
- Managed Health, Safety and Environmental compliance for various projects.
- Investigated accidents occurred in area to plan next course of action.
- Documented incidents to verify causes of worker compensation claims.

Education

03.2010 Matric , Since , Read foundation - Ghri dupatta, Pakistan

Languages

English	B1	Urdu	A1
Intermediate		Beginner	