



# SYED MUDASSIR SHAH

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## SUMMARY

Accomplished entrepreneur with 4 years in retail fabric and wholesale. Experienced in logistics call center operations at Star B. Skilled freelancer on Upwork and Fiverr with expertise in graphic design using Canva Pro and Adobe Photoshop. Proficient in creating ATS-compliant CVs, data/email scraping, and remote data entry using Google Sheets, Excel, and Word.

## EDUCATION

<b>Bachlor's in BS, BBIT (Bachelor of Business &amp; Information Technology)</b>	<b>2024-2028</b>
CONTINUED	
<b>Govt. College For Men Nazimabad</b>	<b>2021-2023</b>
INTER in Commerce (Completed)	
<b>Ghazali Model School</b>	<b>2008-2021</b>
Matriculation in Science (Completed)	
<b>DOMINO English Language</b>	<b>2023-2023</b>
Certified Basic and Advance (Completed)	

## WORK EXPERIENCE

- 4 years of experience in running own **Retail Fabric Business** and **Whole Sale**
- 1 month experience of **Call Center** (Logistics) in Star B
- 1 year experience on **Up work** and **Fiverr** / freelancing.
- 1 year experience of remote **Graphic Designing** on **Canva Pro** and **Adobe Photoshop**
- 1 year experience of making **ATS, Standards Professional CV's, Data/Email Scraping** and remote **Data Entry** on (spread sheets, google sheets, excel and word)

## CERTIFICATES

- Introduction OF Graphic Design
- Excel Automation using ChatGPT
- ChatGPT Mastery
- English Language Certified (Basic to Advance) by (**Domino English Language**)
- Digital Marketing, Certified by Bano Qabil (**Alkhidmat Foundation**)

## INTEREST

- ACCOUNTENCY
- VIDEO EDITING
- TOUR GUIDE