A person in a suit

Description automatically generated with low confidence

**SYED ATIF MOHI UDDIN**

**Dubai – U.A.E**

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**OBJECTIVE** An ambitious and dedicated team player with clarity in thought with an ambition in life to

reach the heights in the field I am working, for which prerequisites would be, honesty, hardworking and

determination to succeed in any field by being a team player and quick learner with positive thinking

**PROFESSIONAL SYNOPSIS**

* Acquired an experience of 15+ years in Supply Chain, Purchasing, Warehouse, inventory, procurement, coordination, Negotiation & operations.
* An excellent planner with proven abilities in accelerating growth, generating customer loyalty levels, and serving Retail and corporate sector customers effectively.

**15+ YEARS OF EXPERIENCE HISTORY**

* Procurement & Supply chain Manager - Independent Food Company LLC – Dubai (May 2022- Present)
* Supply Chain Manager – Gourmet Gulf L.L.C – Dubai (Sep 2020 – Feb 2022)
* Head of Procurement – Domino’s – Dubai (July 2019 – Aug 2020)
* Procurement & Sourcing Manager - Modern Bakery & General Trading L.L.C – Dubai

(Sept 2013 – April 2019)

* Purchasing & Warehouse Supervisor – French Bakery & La marquise L.L.C – Dubai (Feb 2008 – April 2013)
* Purchasing Coordinator – Pizza Hut – India (July 2005 – Dec 2007)

**KEY ACCOUNTIBILITIES**

* Supervising people, preparing reports for the Management
* Implementing KPI’s, Sending RFQ’s and pushing the suppliers for contractual terms
* Managing the supply chain of all brands in UAE, Leading all the Pre opening projects
* Source, select and negotiate for the best purchase package in terms of quality, price, terms, deliveries, and services with suppliers.
* Managing the brands such as Texas the Brazil, Panda, California pizza kitchen, YO Sushi,

Azkadenya, Salt, Somewhere, Public, Parkers, Grind, Joe N the Juice & Hummingbird Bakery.

* Monitor stock levels, prepare forecast and place orders as needed
* Attend trade shows and exhibitions to stay up to date with industry trends
* Oversee daily operations, Creation of vendors, article codes, creating Finance PO & getting approvals
* Managing for Food, Non-food, Packaging beverages, Meat & Poultry, OS&E, FF&E, AMC’S, Pest control services, facility & Maintainance services.
* Requesting samples, FOC & Marketing promotion vouchers or services for restaurants from the suppliers
* Ensures that all needed goods/material and services are available when needed in the required quality and quantity.
* Implement purchase plans for packing and other related materials for short and long-term supply in accordance with company strategy to meet business objectives & manage the order fulfilment, using the supply -versus- demand process & observing supply constraints, to meet customer service level objectives and maintain customer satisfaction.
* Solve problems related to suppliers and ensure payments are done in a timely manner in liaison with the finance department
* Identify suppliers, manage buying negotiations to ensure a cost-effective supply chain system.
* Develop and ensure implementation of best practice operational policies and procedures for procurement and warehousing including efficient document processes.
* Collaborate with business development, Creative team, Executive brand chefs, operations, and production to optimize procurement, inventories, and distributions
* Keep management up to date on inventory/stock issues
* Suggest training needs to develop and motivate departmental staff and monitor, through performance appraisal, to ensure performance improvement and increased efficiency to meet set department objectives

**EDUCATIONAL DETAILS**

* Diploma in MBA (1 year – 60%)
* Bachelor of Commerce (B.COM - 65%)

**TECHNICAL SKILLS**

* MS-Word, MS Excel, MS outlook, Gmail & Emails (P.G Diploma from NIIT – New Delhi)
* Tally 6.3, 7.2, 8.1, Peach tree, Quick books, Prologic, Touché, Basic SAP & Microsoft Dynamics Navision.

**COMPETENCIES**

* Planning and organizing
* Able to work under pressure
* Purchasing & Procurement
* Negotiation
* Time Management
* Computer software Savvy
* Communication skills
* Problem solver
* Vendors evaluation

**TRAININGS**

* Customer Service Training in 2006 & Basic Food Hygiene Training in 2008

**PERSONAL DETAILS**

* Nationality : Indian
* Marital Status : Married
* Languages : English, Hindi, Urdu, (basic Telugu & Arabic)