



# Syed Faizan Ali Hasani

Accountant

I am hardworking, yearning individual who has developed a careful approach to manage any task I attempt. I need to be autonomous and do diligent work. My convey abilities are great. At present searching for a reasonable position with an energizing organization to pick up encounters, to push ahead in my life

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📍 Dubai, United Arab Emirates

## WORK EXPERIENCE

### Assistant Manger Accountant and Admin Maksons Law Chamber

07/2017 - 02/2022

Islamabad

### Audit Officer Elahi Associates

03/2022 - 09/2023

Islamabad

## OBJECTIVES

Ensure accurate and compliant financial reporting in accordance with relevant accounting standards and regulations. Conduct financial analysis to provide insights into the company's financial performance, trends, and areas for improvement. Facilitate internal and external audits by providing accurate and organized financial information and documentation. Provide financial information and support to internal and external stakeholders, answering inquiries and offering assistance as needed

## EDUCATION

### B.COM

Allama Iqbal Open University, Islamabad

## SKILLS

Financial Analysis

Bookkeeping

Financial Reporting

Communication Skills

Accounting Software Proficiency

Attention to Detail

Time Management

Independence and Objectivity

Regulatory Compliance

Problem-Solving

Organizational Skills

Technology Proficiency

Adaptability

Confidentiality

Proactive Attitude

Financial Administration

## VOLUNTEER EXPERIENCE

### Tax Assistant

Maksons Law Chamber

2017 - 2022

## LANGUAGES

English

Professional Working Proficiency

Hindi

Full Professional Proficiency

Urdu

Full Professional Proficiency

## CERIFICATES

Certified in Finance

Certified in Business Development

Certified In Microsoft Office

Certified In IT

## INTERESTS

I like reading books and listening to music and also I like to play sports mostly badminton as I think maintaining a healthy life style is very important.

I also write when I have free time and I do computing and socializing with my friends and family. I love to Travell, Modeling.

I also like to design and create new things specially in designing a User Interface.