

THAKSHILA SANJEEVANI

Cashier

Objectives

To Play an active role in an organisation to utilise and enhance my knowledge and communication skill that presents specialized and qualified growth while being resourceful and innovative. I would like to find a position that related to my studies and knowledge.

Contact Information

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Education

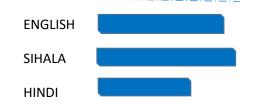
High school level

Collage level

Personal Informations

Date of Birth:	23.04.1997
Nationality :	Sri lanka
Sex :	Female
Marital Status :	Single
Visa Status :	Employee visa

LANGUAGES



Work Experience

Cashier West zone fresh supermarket (Dubai, UAE).	2019 - till date	
Cashier CIB Shopping Centre (kaduruwela, sri lanka).	2019 - 2018	
Cashier GCS Fashion (kaduruwela,sri lanka).	2018 - 2017	
Duties & Responsibilities		
Manage transactions with customers using cash registers		
Scan goods and ensure pricing is accurate		
Collect payments whether in cash or credit		
 Issue reciepts, refunds, change or tickets 		
Redeem stamps and coupons		
Cross sell products and indroduce new ones		
 Resolve customer complaints,guide them and provide relevent information 		
Greet customers when entering or leaving the store		
Maintain clean and tidy checkout areas		
 Track transactions on balance sheets and report any 		
discrepancies		
Bag, box or gift-wrap packages		
Handle merchandise returns and exchanges		
PERSONAL SKILLS		

- · Good communication and inter personal skills
- Hard working with team memebers
- Have the ability to work Under pressure & long hours
- · Work experience as a retail cashier or in a similar role in sales
- Basic PC knowledge
- Femiliarity with electronic equipment, like cash register and POS
- Strong communication and time management skills
- Customer satisfaction-orineted