

# THAKSHILA SANJEEVANI

Cashier

#### **Objectives**

To Play an active role in an organisation to utilise and enhance my knowledge and communication skill that presents specialized and qualified growth while being resourceful and innovative. I would like to find a position that related to my studies and knowledge.

## Contact Information

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### Education

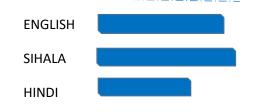
High school level

Collage level

#### Personal Informations

Date of Birth:	23.04.1997
Nationality :	Sri lanka
Sex :	Female
Marital Status :	Single
Visa Status :	Employee visa

#### LANGUAGES



## **Work Experience**

Cashier West zone fresh supermarket (Dubai, UAE).	2019 - till date	
<b>Cashier</b> CIB Shopping Centre (kaduruwela, sri lanka).	2019 - 2018	
<b>Cashier</b> GCS Fashion (kaduruwela,sri lanka).	2018 - 2017	
Duties & Responsibilities		
Manage transactions with customers using cash registers		
Scan goods and ensure pricing is accurate		
Collect payments whether in cash or credit		
<ul> <li>Issue reciepts, refunds, change or tickets</li> </ul>		
Redeem stamps and coupons		
Cross sell products and indroduce new ones		
<ul> <li>Resolve customer complaints,guide them and provide relevent information</li> </ul>		
Greet customers when entering or leaving the store		
Maintain clean and tidy checkout areas		
<ul> <li>Track transactions on balance sheets and report any</li> </ul>		
discrepancies		
Bag, box or gift-wrap packages		
Handle merchandise returns and exchanges		
PERSONAL SKILLS		

- · Good communication and inter personal skills
- Hard working with team memebers
- Have the ability to work Under pressure & long hours
- · Work experience as a retail cashier or in a similar role in sales
- Basic PC knowledge
- Femiliarity with electronic equipment, like cash register and POS
- Strong communication and time management skills
- Customer satisfaction-orineted