




THAKSHILA SANJEEVANI

Cashier


Objectives


To Play an active role in an organisation to utilise and enhance my knowledge and communication skill that presents specialized and qualified growth while being resourceful and innovative. I would like to find a position that related to my studies and knowledge.

Contact Information

 B.M Thakshila Sanjeevani Basnayake

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Education

High school level

Collage level

Personal Informations

Date of Birth : 23.04.1997

Nationality : Sri lanka

Sex : Female

Marital Status : Single

Visa Status : Employee visa

LANGUAGES

ENGLISH



SIHALA



HINDI



Work Experience

Cashier

West zone fresh supermarket (Dubai, UAE).

2019 - till date

Cashier

CIB Shopping Centre (kaduruwela, sri lanka).

2019 - 2018

Cashier

GCS Fashion (kaduruwela,sri lanka).

2018 - 2017

Duties & Responsibilities

- Manage transactions with customers using cash registers
- Scan goods and ensure pricing is accurate
- Collect payments whether in cash or credit
- Issue receipts, refunds, change or tickets
- Redeem stamps and coupons
- Cross sell products and introduce new ones
- Resolve customer complaints, guide them and provide relevant information
- Greet customers when entering or leaving the store
- Maintain clean and tidy checkout areas
- Track transactions on balance sheets and report any discrepancies
- Bag, box or gift-wrap packages
- Handle merchandise returns and exchanges

PERSONAL SKILLS

- Good communication and inter personal skills
- Hard working with team members
- Have the ability to work Under pressure & long hours
- Work experience as a retail cashier or in a similar role in sales
- Basic PC knowledge
- Familiarity with electronic equipment, like cash register and POS
- Strong communication and time management skills
- Customer satisfaction-oriented