

THANSEER T S

Thumbarath (H), Aluva-683101
Contact: +971-542467808
Email: thanseer602@gmail.com

Capable of using my technical skills in empowering the organization and to work in a reputed organization where my sound knowledge will be fully utilized to maximum potential.

EXPERIENCE

Le-Emerald, Cochin— *Customer Assistant Specialist*

JANUARY 2023 - FEBRUARY 2024

- Handles outbound and inbound calls for account recovery at a UAE-based bank.

Dr. Shereef Dental Clinic, Cochin— *Dental Assistant + Office Administration*

MARCH 2021 - NOVEMBER 2022

- Assisted in dental procedures, ensuring patient comfort and safety.
- Managed front desk tasks, including appointment scheduling and patient records.
- Handled administrative responsibilities such as billing and insurance claims.

EDUCATION

Jai Bharath Arts & Science College, Perumbavoor — *BCA*

2019-2022

Govt HSS, Edathala— *Plus 2*

2017-2019

Cochin Public School, Edathala— *10th level*

2017

PERSONAL DATA

- Father's Name: Abdul Shukoor T M
- Date of Birth: 01-06-2001
- Gender: Male
- Address: Thumbarath (H), Kodikuthumala, Asokapuram P O, Aluva-683101

DECLARATION

I solemnly declare that all the above-mentioned information is true to the best of my knowledge.

THANSEER T S

SKILLS

- Ability to grasp new skills quickly.
- Good knowledge in technical subjects.
- Efficiency in working methodically and precisely.
- Trustworthy and service-focused.
- Quick learner.

LANGUAGES

English, Malayalam, Hindi, Tamil

PASSPORT DETAILS

Passport No: V5731611
Date of Issue: 05-01-2022
Date of Expiry: 04-01-2032