

Curriculum Vitae



TIROT TAMANG

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<u>OBJECTIVE</u>	To be able to utilize my skills for personal growth and to render a good service and at the same time to broaden any knowledge and experience for further career improvement
<u>EDUCATION</u>	<p><u>Bachelor in Business Studies, Janata Multiple Campus (TU)</u> Year- 2018 AD – 2021 AD (2075-2078 B.S) Pass percentage – 43.70% (pass division)</p> <p><u>10+2 (Management), Vishwa Adarsha College (HSEB)</u> Year 2014- 2016 AD (2071- 2073 B.S) Pass Percentage- 60.10% (1st Division)</p> <p><u>SLC, Unique Academy English Boarding School (HSEB)</u> Year 2002-2013 AD (2058-2069 B.S) Pass Percentage - 72.38% (1st Division)</p>
<u>WORK EXPERIENCE</u>	<p>1. Worked as a Accountant in Manufacturing Industry (Janaki Gas Udhyog Pvt. Ltd. – Nawalpur District, Gaidakot, Nepal) Year 10 Sept, 2023 AD– Till Now.</p> <p><u>Key Job Responsibilities</u></p> <ul style="list-style-type: none">- Establishing and maintaining internal controls to ensure accurate financial reporting and compliance with applicable accounting standard- Preparing and analysing financial statement for manufacturing operation, including income statements, balance sheet, and cash flow statements- Attend weekly meeting with management teams and implement the key decisions to the best of the organization.- Analyse financial statements and manage expenses & taxes. <p>2. Worked as a Accountant in Audit Firm (B.R Katwal And Associates – Sunsari District, Itahari, Nepal) 17 Jan, 2022 AD – 17 July, 2023 AD.</p> <p><u>Key job Responsibilities</u></p> <ul style="list-style-type: none">- Preparing an Audit report- Participate in annual risk assessment activities- Reconcile financial discrepancies by collecting and analysing account info

	<p>3. Worked as a Accountant in Audit Firm (J.K consulting associates Nepal- Sunsari District, Itahari, Nepal) 18 June 2021 AD – 14 Jan 2022 AD.</p> <p><u>Key job Responsibilities</u></p> <ul style="list-style-type: none"> - Assist in financial audit report of various clients - Process for daily transaction report/record - Filling the tax information in government's tax portal - Evaluating internal control system and procedures <p>4. Worked as a Accountant in Audit Firm (Baraha Yog Consulting Associates Nepal- Sunsari District, Baraha, Nepal) 03 Nov, 2016 AD – 23 July 2018 AD.</p> <p><u>Key Job Responsibilities</u></p> <ul style="list-style-type: none"> - Assist in financial audit report of various clients - Process for daily transaction report/record - Filling the tax information in government's tax portal 																						
<u>TRAINING</u>	<ul style="list-style-type: none"> -Interpersonal and communication skills - Team building & leadership training - Accounting and taxation training - 3 Month Basic in Computer - ICT Database Management Training - 8 Weeks Basic Of Programming C# 																						
<u>SKILLS</u>	<ul style="list-style-type: none"> - Basic computer course, Microsoft word, Ms excel and PowerPoint - Good interpersonal & communication skill - Positive attitude and positive reinforcement - Accounting Software 																						
<u>HOBBIES & INTERESTS</u>	<p>I enjoy playing football, volleyball, cricket, travelling, reading books and listening to music. These activities help me to unwind and recharge</p>																						
<u>PERSONAL DETAILS</u>	<table> <tr> <td>Date of Birth</td><td>1996-6-28 (2053-03-14 BS)</td></tr> <tr> <td>Father's Name</td><td>Buddhi Man Bomjan</td></tr> <tr> <td>Mother's Name</td><td>Ganga Maya Tamang Bomjan.</td></tr> <tr> <td>Sex</td><td>Male</td></tr> <tr> <td>Marital status</td><td>Unmarried</td></tr> <tr> <td>Nationality</td><td>Nepali</td></tr> <tr> <td>Citizenship No</td><td>06-01-70-03808</td></tr> <tr> <td>Passport No</td><td>PA0800637</td></tr> <tr> <td>Nation Id No</td><td>1432437354</td></tr> <tr> <td>Language</td><td>English, Nepali and Hindi</td></tr> <tr> <td>Permanent Address</td><td>Singiya- 3, Sunsari, Nepal</td></tr> </table>	Date of Birth	1996-6-28 (2053-03-14 BS)	Father's Name	Buddhi Man Bomjan	Mother's Name	Ganga Maya Tamang Bomjan.	Sex	Male	Marital status	Unmarried	Nationality	Nepali	Citizenship No	06-01-70-03808	Passport No	PA0800637	Nation Id No	1432437354	Language	English, Nepali and Hindi	Permanent Address	Singiya- 3, Sunsari, Nepal
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