



TAHIR ABBAS

OBJECTIVE

Seeking a challenging position with a progressive organization that will effectively utilize my knowledge and expertise, where I can grow with the organization and prove to be an asset for its effective functioning, be a team player for the achievement of organizational goals and its success.

CONTACT DETAIL

Mobile No: 0092-304-5626476

Whatsapp: 0092-3270454246

Email: tahirbest@gmail.com

SKILLS

Effective communication inter personal and data management skills

Professional with computerize reservation system and working alone.

Excellent verbal and non verbal communication skills.

Highly motivated to improve personal contribution to the department.

Company: Sarfraz Textile Pakistan
Position: Data Entry Operator
Duration: 2013-2015

Company: MK Sons PVT Ltd Pakistan
Position: Office Clerk
Duration: 2015-2019

Company: Welcomed Rice Industries Pakistan
Position: Office Assistant
Duration: 2020 To 2021

Company: United Rice Mills Pakistan
Position: Accountant Manager
Duration: 2022 To Continue

EDUCATION

Matriculation from Faisalabad Board Pakistan 2004
D.COM from Punjab Board Lahore, Pakistan 2006
Diploma in Computer Application 2006

COMPUTER SKILLS

MS Office
Oracle
Windows Installation

DECLARATION

I hereby declare that the above mentioned information is true and correct in the best of my knowledge and belief.

PERSONAL DETAIL

Date of Birth : 25-12-1987

Gender : Male

Material Status: Married

Nationality : Pakistani

Languages : English and Urdu

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