

# YUGALA TANIA COLACO

Mob No: +971 551158570

Email Id: [taniacolaco021@gmail.com](mailto:taniacolaco021@gmail.com)

Dubai, U.A.E



## CV PROFILE

To enhance my skills, abilities and capabilities into an appropriate work values in the company that offers good opportunity in attaining professional and organizational goal.

## STRENGTHS

- Positive Attitude, Punctual & Co-operative
- Self-Motivated
- Hardworking and Willing to Learn New Things

## EDUCATIONAL QUALIFICATION

- **S.S.C Passed through Goa Board in the year 2016.**
- **H.S.S.C Passed through Goa Board in the year 2018.**

## WORK EXPERIENCE

- **Worked as a Cashier at Musel Maker Grill (Kuwait) from 2022 to 2024.**
- **Worked as a Food Packer at Emirates Flight Catering, Dubai, UAE from 2021 to 2022,**
- **Worked as a Customer Service Assistant/Salesgirl at Vishal Mega Mart in Goa, India from 2019 to 2020.**
- **Worked as a Receptionist at Haath Mahal (5 star hotel) as a Front Desk for the period of 1 year from 2018**

### **Duties Responsibilities:**

- Provides a positive customer experience with fair, friendly and courteous service.
- Registers sales on a cash register by scanning items, itemizing and totaling customer purchases.
- Resolves customer issues and answers questions.
- Bags purchase if needed
- Processes return transactions
- Itemizes and total purchases by recording prices, departments, taxable and nontaxable items; and operating a cash register.
- Enters price change by referring to price sheets and special sales bulletins
- Discounts purchases by redeeming coupons.
- Collects payments by accepting cash, check, or charge payments from customer and makes change for cash customers.
- Verifies credit acceptance by reviewing and recording driver's license number; and operating credit card authorization systems.

## COMPUTER SKILLS

MS Word  
MS Excel  
MS Power Point

## PERSONAL DETAILS

Date of Birth : 21/12/1999  
Nationality : Indian  
Marital Status : Single  
Gender : Female  
Languages Known : English, Hindi & Konkani

## PASSPORT DETAILS

Passport No : U6010780  
Date of Issue : 01/05/2020  
Date of Expiry : 30/04/2030  
Visa Status : Visit Visa

## DECLARATION

I hereby declare that the particulars furnished above are true to the best of my knowledge and belief.

**YUGALA TANIA COLACO**