

YUGALA TANIA COLACO

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Dubai, U.A.E



CV PROFILE

To enhance my skills, abilities and capabilities into an appropriate work values in the company that offers good opportunity in attaining professional and organizational goal.

STRENGTHS

- Positive Attitude, Punctual & Co-operative
- Self-Motivated
- Hardworking and Willing to Learn New Things

EDUCATIONAL QUALIFICATION

- S.S.C Passed through Goa Board in the year 2016.
- H.S.S.C Passed through Goa Board in the year 2018.

WORK EXPERIENCE

- Worked as a Cashier at Musel Maker Grill (Kuwait) from 2022 to 2024.
- Worked as a Food Packer at Emirates Flight Catering, Dubai, UAE from 2021 to 2022,
- Worked as a Customer Service Assistant/Salesgirl at Vishal Mega Mart in Goa, India from 2019 to 2020.
- Worked as a Receptionist at Haath Mahal (5 star hotel) as a Front Desk for the period of 1 year from 2018

Duties Responsibilities:

- Provides a positive customer experience with fair, friendly and courteous service.
- Registers sales on a cash register by scanning items, itemizing and totaling customer purchases.
- Resolves customer issues and answers questions.
- Bags purchase if needed
- Processes return transactions
- Itemizes and total purchases by recording prices, departments, taxable and nontaxable items; and operating a cash register.
- Enters price change by referring to price sheets and special sales bulletins
- Discounts purchases by redeeming coupons.
- Collects payments by accepting cash, check, or charge payments from customer and makes change for cash customers.
- Verifies credit acceptance by reviewing and recording driver's license number; and operating credit card authorization systems.

COMPUTER SKILLS

MS Word
MS Excel
MS Power Point

PERSONAL DETAILS

Date of Birth : 21/12/1999
Nationality : Indian
Marital Status : Single
Gender : Female
Languages Known : English, Hindi & Konkani

PASSPORT DETAILS

Passport No : U6010780
Date of Issue : 01/05/2020
Date of Expiry : 30/04/2030
Visa Status : Visit Visa

DECLARATION

I hereby declare that the particulars furnished above are true to the best of my knowledge and belief.

YUGALA TANIA COLACO