



TARUN PAL SINGH

Contact

Address: New Gold Souk Building, AL
Raffa Bur Dubai, Dubai UAE.

PHONE:

+971 552283719

+91 9220919100

EMAIL: starunpoal1988@gmail.com

LinkedIn:

www.linkedin.com/in/tarun-pal-singh

SKILLS:

- Computer Network Specialist
- Network Troubleshooting
- Wireless Networking
- LAN/WAN
- Systems Analysis
- Troubleshooting Network Issues
- Network configuration
- VPN Configuration
- Desktop support
- Operating System Knowledge
- IT Security Management
- System Administration
- Desktop support
- Access Management Software
- VoIP/PBX
- Sophos
- Asterisk
- VMware
- SAN CRM
- Network Design, Installation and Maintenance
- Network Security
- Data backup management
- Software Installation and Maintenance
- Critical Thinking
- Teamwork
- Project Management
- Problem Solving
- Technical knowledge
- Test Plan and Procedure Implementation
- System Performance Monitoring and Optimization

HARDWARE & NETWORKING ENGINEER

Result- Oriented professional with 15+ years of experience and a proven knowledge of Advanced Technology, DatabaseServer, and Desktop technology.Aiming to leverage my skill to successfully fill the IT Engineer role at your company.

CAREER

Jul 2023- May 2025 Computer Engineer **Awaq Inayah Project Management Services Co. (Dubai, UAE)**

- Regular checks on networks and data security
- Testing, troubleshooting and adjusting information systems to operate effectively
- Timely update computer hardware and support peripherals, including central circuits and printer and disk drives
- Work independently and manage multiple priorities.
- Provided remote support to offsite users, ensuring minimal disruption during business travel or remote work scenarios.
- Helped streamline repair processes and update procedures to support action consistency.
- Tested new software and hardware prior to deployment.
- Installed, configured, and maintained computer systems and network connections.
- Collaborated with cross-functional teams to ensure seamless integration of new systems and technologies.
- Monitored system performance to identify potential issues.
- Configured hardware and granted system permissions to new employees.
- Created user accounts and assigned permissions.

Aug 2021- Mar 2023 IT officer **JacobBros Support Services Pvt Ltd. (New Delhi, India)**

- Managed IT budgets, forecast, handled cash flow and enforced cost-effectiveness
- Manage All PBX Routing and Forwarding
- Supervising daily operations of networks and server infrastructure
- Evaluating risk and developing network recovery and backup processes
- Assessing and purchasing new and replacement hardware
- Implementing security of the network, data and its storage and communication systems
- Demonstrate skills for independently guiding quality and compliance activities during system development and implementation
- Coordinate with vendors and with company personnel to facilitate purchase
- Coordinate with application vendors and service providers to ensure both the quick resolution of incidents and problems and the smooth running of our operations
- Customized and repaired technology based on staff requests.
- Implemented disaster recovery plans to minimize downtime during critical situations.
- Implemented and maintained technology and software budgets.
- Identified computer hardware and network system issues, performing troubleshooting techniques for remediation.
- Developed custom applications to automate routine tasks, saving time and increasing productivity levels within the organization.
- Coordinated secure system access for users to various department systems and platforms.
- Communicated with the executive team and CEO to maximize development efficiencies and resolve technology issues.
- Maintained 24/7 availability for critical system support issues, ensuring minimal disruption to day-to-day operations.

Projects:

- Install and Configure **CRM** and **Dialer** (SAN Software) in house server.
- Install Virtual Machine in VMware to Install all applications to run CRM and Dialer.
- Handle all the mechanisms and timely update all the applications.
- Coordinate with developer to make CRM Up to Date 24/7 when needed to make CRM handy for agents to update customers data.
- Improved call handling efficiency by 15% and reduced call abandonment rate by 10%
- Install and Configure Dialer (VICIdial Software) on house server.

QUALIFICATION

10 Days Training and Certification for Entrepreneurship Development Program under Prime Minister's Employment Generation Program (Government of India) - 2014

Diploma in Computer Hardware and Networking - 2009

Certificate in Computer Software Skill Development Program - 2006

Senior Secondary from CBSE Board - 2006

Secondary from CBSE Board - 2004

PERSONAL DETAILS

DOB: - 12-Sep-1988

NATIONALITY: INDIAN

GENDER: MALE

MARITAL STATUS: MARRIED

Passport NO: - W7083446

Passport Expiry: - 16/11/2032

Visa Status: - **Canceled Visa**

REFERENCES

AVAILABLE FOR IMMEDIATE JOINING

Oct 2018 - Jul 2021

IT Engineer

**2W Sales India Pvt. Ltd.
(New Delhi, India)**

- Maintain and administer computer networks and related computing environments, including Computer hardware, system software, applications software, and all configurations
- Perform data backups and Disaster recovery operations
- Diagnose, troubleshoot, and resolve hardware, software and other network and system problems, and replace defective components when necessary
- Monitor network performance to determine whether adjustments need to be made and to determine where changes will need to be made in the future.
- Resolved issues related to operational components for LAN, WAN, and voice systems.
- Identified and corrected system faults to minimize operational system downtime.
- Executed troubleshooting and server support in both in-person and remote situations.
- Managed and monitored installed systems for the highest level of availability.
- Reduced downtime by proactively monitoring systems and conducting regular maintenance tasks.

Projects:

- Install and Configure **CRM** and **Dialer** (SAN Software)
- Handle all the mechanisms.
- Collaborated with cross-functional teams to ensure successful project outcomes.
- Led the data migration process, ensuring data integrity and accuracy
- Coordinate with vendors developer to make CRM Up to Date.
- Provided training and support to end-users.
- Single-handedly did networking for 85 work-stations and also install all networking hardware (switches, router and Sophos XG115 Firewall) with 2 Servers.

Jul 2013 - Jun 2018

Networking Engineer

**Transit Point Logistics
(New Delhi, India)**

- Test and verify hardware and support peripherals to ensure that they meet specifications and requirements by recording and analyzing test data
- Monitor functioning of equipment and make necessary modification to ensure system operates in conformance with specifications
- Analyze user needs and recommend appropriate hardware
- Store, retrieve, and manipulate data for analysis of system capabilities and requirements.
- Acquired and maintained advanced knowledge of networking protocols.
- Reduced downtime for clients by troubleshooting and resolving complex networking issues in a timely manner.
- Diagnosed network problems involving a combination of hardware, software, power, and communications issues.

Apr 2010 - Jun 2013

Cyber Café Owner

**S.P. Technology
(New Delhi, India)**

- Maintain record of ID Proof and In-Out Timing of customer who came for desktop use (for security reasons as per Indian Cyber Law)
- Repair and Assembling of Desktop
- Print color and black-and-white projects; make and print PPT for school and college students
- Also provide Documentation work like:
 - Domestic/International Air Ticketing
 - Any type of Government certificate and paper Consultant
 - Railway Ticketing
 - Any type of Online Government job or form filling
- Installation and Networking of CCTV.
- Managed day-to-day business operations.
- Identified and qualified customer needs, negotiated, and closed profitable projects with a high success rate.
- Monitored market conditions to set accurate product pricing and take advantage of emerging trends.

