

TAYYAB KHALID

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Visit Visa Valid till: 20/02/2024



CAREER OBJECTIVE:

Detail-oriented and customer-focused cashier with 06 years of experience seeking a position at a big company to provide excellent customer service and contribute to the efficient operation of the store.

CAREER PROFILE/SKILLS:

- Strong mathematical skills and ability to handle cash transactions with accuracy.
- Excellent communication and interpersonal skills.
- Proficient in using POS systems and basic computer applications
- Ability to work efficiently in a fast-paced environment in a fast-paced environment while maintaining a positive.

PROFESSIONAL WORK EXPERIENCE:

Organization: [Al-Raheem Departmental Store](#)
(Hyper Market Company like NESTO)
Tenure: Feb 2017 – Nov 2020
Designation: Cashier/Clerk

Responsibilities:

- Managed cash transactions accurately and efficiently, handling large sums of money daily.
- Provided exceptional customer service, addressing inquiries and concerns in a friendly and professional manner.
- Maintained a clean and organized checkout area, ensuring a pleasant shopping experience for customers.
- Balanced cash drawer at the end of each shift and ensure accuracy in all financial transactions.

Achievement:

- Cash handling Accuracy award.

Organization: [Risen Cash & Carry](#)
(Hyper Market Company like NESTO)
Tenure: Jan 2021 – Oct 2023
Designation: Call Center Executive

Responsibilities:

- Assisted Customers with product selection, providing detailed information about merchandise and promotions.
- Processed sales transactions using the POS system and handled returns and exchanges in accordance with store Policies.
- Restocked merchandise and maintain a neat and organized store appearance.

Achievements:

- Positive customer Feedback award

ACADEMIC EDUCATION:

<u>DEGREE/CERTIFICATION</u>	<u>EXAMINING BODY:</u>	<u>YEAR</u>
Bachelor of Commerce	University of the Punjab, Punjab	2013

CERTIFICATION/ ADDITIONAL SKILLS:

- **MS Office** (All versions, esp. MS Word and MS PowerPoint)

PERSONAL INFORMATION:

Father's Name: Khalid Mahmood Chaudhary

Date of Birth: 28/06/1993

REFERENCE:

Reference will be furnished on demand.