



MANJIT KUMAR

Operations Supervisor

Contact Me



+971-589867486



manjithsingh74@gmail.
com



D65 West
Dubai ,United Arab
Emirates



Social Profile



light vehicle driving
license uae-3(2019-
2026)

Other Info

Skills

Reports writing, ,customer
services,
procurement ,
Bidding,facilitator,Power point
presentation .



About Me

Operations sop
Adaptability
Quick learner



Experience

10/02/2015 -
continue

Ejadah Asset Management Group LLC |
Operations Supervisor Cum Driver

Daily asses hazard and risk .
Check and confirm NOC with clients and contractors
like prior approval from RTA,DM, DDA and DEWA.
Issues Violation to violator.
Highlights hard service and soft service related task
or issue daily.

Prepare sira training appointments.
Get documentation done for submission.
Prepare transportation schedule confirmation with
drivers.



Education

09/2023 -
03/2024

CPD Accreditation Ireland | Diploma In
Business Administration

Languages

English ,Hindi, Punjabi

Interest

Driving,learning new skills

Others

Customer Service.
Communication Skills.
Resourcefulness.
Microsoft Office skills.
Attention to Detail
Writing skill

01/09/2023 - 23/02/2024	CPD Accreditation Galway Ireland Modern Project Management Modern Project Management - Quality, Risk, Procurement and Project Closeout
13/11/2022 - 09/12/2023	CPD Accridation Galway Ireland Diploma in Environmental Management Effects of human activities on environment Sustainability Waste management and control of emissions
12/01/2017 - 07//04/2017	QHSE International Via UK Accreditation IOSH Managing Safely Assesing Risk Controlling risk Legal responsibilities Identifying hazards Investigating accidents and incidents Measuring performance
2002 - 2005	Punjab Technical University B.Sc. IT Computer science Information technology



Projects

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