



THAMMAIAH B P

📍 Dubai

☎ +971 56 562 8961

✉ sunilthams08@gmail.com

PROFESSIONAL SUMMARY

A highly motivated & experience as Business Unit Manager with a background in Finance and Marketing. Strong skills in Financial Reporting and Accounting, with a passion for exploring distant lands and impressing myself in various activities. Seeking a Financial sector jobs where I can utilize my expertise and contribute to organizational growth and abilities to ensure smooth operations within the organization.

EXPERIENCE

Business Unit Manager, 10/2020 – 01/2023
ICICI Prudential Life Insurance - Mangalore, India.

Job Profile:

- Reconcile assets between finance and operations and ensure verification. Research accounting issues for compliance.
- Maintain detailed records of crucial financial transactions.
- Develop/document accounting policies to maintain and strengthen internal control systems.
- Oversee the daily operations of the accounting departments including accounts payable/receivable and general ledger.
- Management of whole Accounts Payable & Receivable function.
- Reconciliation of Debtors and Creditors Accounts Ledger on Monthly Basis.
- Review Insurance application and endorsement to evaluate submission information required to accept or reject new policies based on Underwriting guidelines.
- Kept accounts receivable tracking database current with relevant client information, collection and billing progress and program changes.

Management Intern, 06/2019 - 07/2019
Reliance Digital - Mangalore, India.

Responsibilities:

- Prepare financial statements and reports under supervisors of senior staff.
- Determine the products that are available to satisfy customer requirements in order to fill request.
- Check the details of the customer's payment option and personal information to upgrade upcoming products.
- Face-to-face greeting and registration of visitors, explanation of resolution of client's service issues, queries.

STRENGTH

- Good Communication and Interpersonal skills.
- Analytical and Problem Solving Skills.
- Ability to work in team as well as individually.
- Financial Reporting, Accounting
- Ability to think quickly, logically and analytically.
- Proficiency in MS-Excel, Office, Word.
- Ability to analyze risk

EDUCATION

St Aloysius College, Mangalore, 2020

Master of Business Administration (MBA) in Finance and Marketing

Poorna Prajna College, Udupi, 2018

Bachelor of Commerce (B.Com) in Commerce

LANGUAGES

English:

Proficient

Hindi:

Proficient

Kannada, Tulu:

C2

Proficient

DECLARATION

I hereby declare that the above information furnished by me is true and correct to the best of my knowledge and belief.

Date:

Place: Dubai

(THAMMAIAH B P)