alvanmngd@gmail.com

+971588313701

Dubai, United Arab Emirates

Looking for an opportunity where i can effectively contribute my skills to make an impact on management and services

# **EDUCATION**

Upper primary

Green woods public school

06/2006 - 06/2015

Kasaragod, Kerala, India

**High School** 

Chattanchal Higer Secondary School

06/2016 - 07/2019

Kasaragod, Kerala, India

**Higher Secondary School (Science)** 

JAMA'ATH HSS Chitari

06/2019 - 05/2022

Kasaragog, Kerala< India

# **WORK EXPERIENCE**

Admin

Shams Al Bahr

05/2022 - Present

# **PERSONAL PROFILE**

Father's Name: Mohammed Kunhi. C.A

Date of birth : 04/03/2003

Marital Status: Single

**Nationality** : Indian

Visa Status : Tourist Visa

# **SKILLS**

Able to adapt in any working environment

Highly Skilled in conveying ideas

Typing skills

Time management skills

Computer Technical Skills

# **CERTIFICATES**

Certificate course in Advance Computer Operation (03/2018 - 05/2018)

G-TEC Computer Education

# **LANGUAGES**

English

Arabic Native or Bilingual Proficiency Professional Working

Proficiency

Hindi/Urdu

Malayalam

Full Professional Proficiency

Native or Bilingual Proficiency

#### TECHNICAL KNOWLEDGE

Computer Hardware and Networkin

Ms Office

Basic Knowledge in SQL & Visual Basic

Basic Science Knowledge

Interest