

UBAID NADEEM



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Dubai, United Arab Emirates

PERSONAL PROFILE

Nationality : Pakistan
Date of Birth : 29/10/2004
Passport No : AU9454164
Gender : Male
Marital Status : Single
Visa Status : Visit Visa
Language : English,Urdu,Hindi

SKILLS

- ✓ Customer Services
- ✓ Customer Satisfaction
- ✓ Sales and Marketing
- ✓ Ability to work under pressure
- ✓ Time Management
- ✓ Communication and Presentation skills
- ✓ Self Motivation and Quick Learner
- ✓ Strong Analytical and Problem solving skills
- ✓ High Customer service providing skills
- ✓ Highly self motivated and keen to enhance my experience.

OBJECTIVE

Seeking a position in a growing institution offering a challenging work environment and opportunities where I can utilize my experience and skills in customer service and sales for the successful growth of the organization and career. I am interested in learning new functions, utilizing my capabilities, and being willing to adapt to changes driven by professional requirements.

EDUCATION

- **HIGHER SECONDARY SCHOOL**
(UNIQUE COLLEGE LAHORE) 2022
- **SECONDARY SCHOOL**
(NEW INDIAN MODEL SCHOOL DUBAI) 2020
- **COMPUTER SKILLS**
MS OFFICE
INTERNET & RELATED ACTIVITIES

WORK EXPERIENCE

THE SAM COMMUNICATIONS (LAHORE PAKISTAN)

Position: Tele Sales Representative

Duration: DEC 2021 TO DEC 2022

- ✓ Providing the customer with information about a company's products or services in order to create interest in the brand
- ✓ Helping telesales teams identify and qualify potential sales leads
- ✓ Providing reliable and actionable data to support the telesales team to increase efficiency and productivity
- ✓ Pre-qualifying prospects to make the work of sales teams easier
- ✓ Generating repeat business by promoting new offers to customers
- ✓ Converting customer inquiries into sales opportunities
- ✓ Providing market research through outbound calling
- ✓ Surveying customer satisfaction

NAEEM ELECTRONICS (LAHORE PAKISTAN)

Position: Sales Representative

Duration: FEB 2021 TO AUG 2021

- ✓ Maintained customer satisfaction with forward-thinking strategies focused on addressing customer needs and resolving concerns.
- ✓ Offered advice and assistance to customers, paying attention to special needs or wants
- ✓ Preparing daily and weekly reports for management. Understanding customer needs and giving them proper Guidelines.

DECLARATION

I **UBAID NADEEM** certify that the information included in this CV is true to the best of my knowledge.