

CURRICULUM VITAE



MOHAMMED SAJID

Email: sajidsinfo@gmail.com

Mobile : 0582581827

CAREER OBJECTIVE:

To secure a position in an organization which will be able to utilize my skills in a challenging environment where opportunities exists for innovative and challenging professionals.

WORK EXPERIENCE:

- Worked as a Data Processing associate in **SUPHALA IT SERVICES**.
- Worked as a Sales Executive in Future Focus Corporate Services private Limited, Under Channel Development Associate With **RELIANCE LIFE INSURANCE COMPANY INDIA LTD**.
- Worked as a Customer Care Executive with international Call Center in **V3 Solutions**. (Pharmacy product)
- worked as a Administrator in **KOMAN CONCEPT SCHOOL** from last 11 years.

STRENGTHS:

- Good Analytical, Communication and Interpersonal skills.
- Quick learner, Adaptable, Creative with a positive outlook.

EDUCATIONAL QUALIFICATIONS:

- B.com, 2nd Year. From New Science College, Ameerpet.
- Intermediate (10+2), from Board of Intermediate Education, A.P, Hyderabad.
- Secondary School Certificate (10th class), from Board of Secondary Education, Andhra Pradesh, Hyderabad.

TECHNICAL QUALIFICATIONS:

- Certificate course in Hardware and Net working, from Zoom Technologies, Ameerpet, Hyderabad.

TECHNICAL SKILLS:

- Received training in MCSE as a part of certificate course form Zoom Technologies.
- Working knowledge in Internet.
- Good Typewriting skills.
- Good command on Management / Administration.

PERSONAL DETAILS:

Name : Mohammed Sajid

Fathers name : Mohammed Burhanuddin

Date of Birth : 01-01-1981

Nationality : Indian

Marital status : Married

Passport no : P6901366

Language known : English, Hindi, Telugu, Urdu.

Hobbies : Reading, making friendships, Etc.,

Alternate / Reference
Phone numbers. : 0529477087, 0509043366, 0502361708

Place: Dubai

MOHAMMED SAJID

Date :