

# Udara Sampath

## **Inventory Controller**

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I'm a dedicated and innovative candidate who is seeking an employment opportunity in an amusing and challenging working environment to serve with full potential and enhance the operation. I can ensure that I will maintain a vibrant and ambitious attitude as a representative for your organization and it is with great interest and enthusiasm that I apply for a position in your organization.

Maintains a very high accuracy rate for inventory control figures

- Exceptional computer skills in several software platforms
- Adept at getting legacy inventory systems to work with new platforms
- Very strong purchasing and logistics skills

Excellent presentation and negotiation skills

Dedicated employee who enjoys the work and doesn't mind the hours

Willing to relocate: Anywhere

## Work Experience

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### **Inventory Controller**

Sri Lanka Telecom PLC - Colombo

August 2011 to November 2021

ERP systems

Manpower supervision

Quality maintenance

Oversee the shipment of the products produced to the customers.

Developing a unique identification code for the incoming materials.

Verify the product details accurately.

Ensure count accuracy of the products.

Diagnose and resolve complex inventory issues.

Maintain appropriate tracking records of the inventory.

Make sure that the stock expiration is reduced by complying with the inventory rotation standards.

## Education

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### **Diploma in Computer Application**

Impact Academy - Yatiyantota, Sri Lanka

January 2005 to Present

### **Advance MS Office Course in DIPLOMA**

Sri Lanka Telecom Training Centre Welisara - Welisara

August 2017 to September 2018

## **A Level in Arts**

EHELIYAGODA CENTRAL COLLEGE - Rathnapura

April 2002 to October 2004

## Skills

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- Entrepreneurship development (10+ years)
- Best Performance Stores Management (6 years)
- Leadership Training (10+ years)
- Motivation Training (5 years)

## Languages

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- English - Intermediate

## Certifications and Licenses

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### **Driver's License**

April 2007 to Present

Sri Lanka All class vehicles

UAE Driving license -Light Vehicle Automatic

### **ERP user training**

October 2016 to Present

Telecom Training center welisara

### **Practical Electronic**

April 2007 to Present

Authur c cleark Institute

### **ERP User Training**

September 2016 to Present

Stock management and handling, Report generate

### **Supply Chain & Material Management**

January 2014 to Present

Supply Chain Management involves the flows of materials and information among all of the firms that contribute value to a product, from the source of raw materials to end customers.

- Elements of supply chain management have been studied and practiced for some time in marketing, logistics, and operations management.
- This course will attempt to integrate these different perspectives to develop a broad understanding of how to manage a supply chain.