



CONTACT

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Address:
Abu Dhabi
AL Wahda near Grand Emirates
Market

PERSONAL DETAILS

Date of Birth : 13/03/1995
Nationality: Pakistan
Sex: Male
Language: English, Urdu
, Farsi , Pashto.

Visa status: Cancelled

Immediately Joining

PASSPORT DETAILS

Passport Number: DL2227061
Date of issue : 08/03/2022
Date of expiry : 07/03/2027

LICENSE

Valid UAE Driving License
Type: Light Vehicle
License No: 280912

HAZRAT UMAR

OBJECTIVE

To achieve excellent results in life through extra ordinary hard work, honest, dedication to duty and enhance goals of my organization through my abilities.

WORK EXPERIENCE

INVENTORY CONTROLLER / STOREKEEPER AL KHLEEJ MARKETS (JUNE-2022 – AUGUST 2024)

- Data entry of Goods Purchas Monitors and maintains current inventory Level.
- Creates monthly inventory reports accurately.
- Tracking inbound and outbound orders to prevent overstocking and out of stock.
- Monitoring inventory levels and replenishing stock as needed.
- Creating goods received notes.
- Creating goods return vouchers.
- Forecasting supply and demand requirements to ensure stock availability.

LOGISTICS SPECIALIST OT TRAINING SOLUTIONS (2018 – 2021)

- Work as site team lead and coordinator for ALS (Afghan Logistic Specialist)
- Assisted in the development of automatic or manual system to schedule and track maintenance and services.
- Provide instructions to advisors and Afghan personal in the areas of Logistics networks.
- Administration and logistics automation to include CoreIMSEE.

EDUCATIONAL DETAILS

- Bachelor of Science (BSC) Bacha Khan University, Science Faculty Pakistan.
- Diploma of Information Technology-Charsadda institute of Technology Pakistan.

ADDITIONAL SKILLS

- Office Packages MS(word, Excel, Power point, Access, Outlook
- Operating System 7, 8, 10
- Peachtree
- Optical Fiber

DECLARATION

- I hereby declare that all information furnished above is true and correct to the best of my knowledge and belief.

HAZRAT UMAR