



# Unitta Anna Shaji

## Contact Details

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📍 Al Karama- Dubai  
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DOB - 25/7/2002

Nationality - Indian

## Passport Details

Passport No. - X6436397

Date of Issue - 21/2/2023

Date of Expiry - 20/2/2033

Place of issue - Cochin

## Skills

- Adaptability
- Flexibility
- Time Management
- Teamwork
- Communication
- Good typing speed
- MS office

## Languages Known

- Malayalam- Read, write, speak
- English- Read, write, speak
- Hindi- Read, write, speak.
- Tamil- Speak

## Career Objective

A Self-driven, enthusiastic and dedicated individual looking forward to polish the acquired skills, knowledge and abilities by taking up a challenging position for the amelioration of your renowned institution.

## Internships

- Curriculum Developer  
Team Everest NGO  
2023 May-2023 June
- Content writer  
Disent Times  
2023 Jan-2023 Feb
- Research Intern  
Juris Research Centre  
2021 Mar-2021 April

## Educational Qualifications

- Bachelor of Arts  
Journalism, Political Science, English Literature  
North Bangalore University  
Kristu Jayanti College, Bangalore  
2020-2023
- Higher Secondary Education (Humanities)  
Central Board of Secondary Education  
Good Shepherd Public School  
2018-2020
- Secondary Education  
Central Board of Secondary Education  
Bethany Central School  
2017-2018

## Hobbies

- ♦ Writing
- ♦ Reading
- ♦ Travelling
- ♦ Listening to music

## References

- ♦ Sneha Suresh  
Assistant Professor  
Kristu Jayanti College, Bengaluru  
Contact no. 919645318396
- ♦ Arya Manoharan  
Teaching Faculty  
International School of Skill Development  
Contact no. 9187146 11586

## Additional Qualifications

- ♦ Diploma in Hospital Administration  
TUV SUD Certified  
International School of Skill Development  
2023 Nov-2024 May
- ♦ Write your first Novel  
Coursera  
2022 Mar
- ♦ Medical Coding  
Transorze Solutions, Adoor  
2023 Sep- 2024 Feb

## Achievements

- ♦ The Ardent Zephyr, Anthology- Book Published- 9 July 2021
- ♦ Thesis on NEP - Project Presentation- 24 November 2022
- ♦ IELTS Band score-7