



UNNIKRISHNAN S ACCOUNTANT

 Dubai, UAE

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SKILLS

- Excellent attention to detail
- Strong analytical and problem-solving abilities.
- Proficiency in using accounting software and MS Excel.
- Knowledge of relevant financial regulations
- Excellent organizational and time management skills.

SOFTWARE

- Tally Prime
- Ms Office
- SAP

LANGUAGES

- English, Malayalam, Tamil

PROFILE

Highly skilled and detail-oriented accountant with five years of experience in billing and accounting. Proven expertise in managing financial transactions, maintaining accurate records, and ensuring compliance with accounting principles and regulations. To secure a challenging position in a reputable organization to expand my learnings, knowledge, and skills.

WORK EXPERIENCE

ACCOUNTS ASSISTANT, BILLING, CASHIER

Quilon Trading company 2020-2023

- Manage all accounting transactions
- Reconcile accounts payable and receivable.
- Handle monthly, quarterly and annual closings

BILLING, CASHIER

Quilon Nets 2019-2020

- Assume the responsibility of receiving and sorting incoming payments with attention to credibility.
- Issue and post bills, receipts and invoices.
- Manage the status of accounts and balances and identify inconsistencies.

BILLING & STOCK ENTRY

Arabian Gold and Diamonds 2018 -2019

- Worked on marketing campaigns for brands.
- Handled multiple digital accounts.
- Write thorough reports on billing activity with clear and reliable data.

EDUCATION HISTORY

B.com Computer Application Aug 2014- Nov2017

Mahatma gandhi University, Kottayam

Plus Two Standard Jun 2013 - Mar 2014

M.S.M Higher Secondary School, Kollam