



SHADIL KK

INVENTORY ASSOCIATE

CONTACT



AL NAHDA, DUBAI. UAE



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ADDITIONAL INFORMATION

- Nationality – INDIAN
- Date of Birth- 20/11/1996
- Marital Status : Married
- Gender- Male

PASSPORT DETAILS

- Passport No: N2149574
- Issue date: 18/08/2015
- Expiry Date: 17/08/2025
- Visa Status: Residence Visa

LANGUAGE KNOWN

- English
- Hindi
- Malayalam
- Tamil

SUMMARY

To achieve a suitable post for Inventory associate, challenging and growth-oriented position in an aggressive and professionally managed organization having an operation that provides a motivating work environment as well as an opportunity for career development where I can contribute my qualifications, skills and experiences and to excel with them by serving with utmost sincerity and integrity.

WORK HISTORY

INVENTORY ASSOCIATE

January 2019 to Date

NESTO GROUP OF COMPANIES, UAE

- Checking and controlling Aging and Nil-sales Items on floor and store. and assisting floor managers to clearing this.
- Conducting and assisting store stock taking yearly
- Upgraded manual parts directory to comprehensive Excel database, improving inventory management and reporting accuracy
- Ensure Timely GRN & Stock Movements.
- Ensure timely Scrapping And all the adjustment entry verifications
- Initiated and implemented the subcontracting system in SAP to monitor and track the inventory at service supplier end and warehouses.
- Conduct inventory count, Inventory Upload and Variance analysis every month and Introduce work process that improved inventory control and showed discrepancies.

LOGISTICS - ASSISTANT

April 2017 to Nov. 2018

Fathima Group of companies Middle East Based-Trissur, Kerala

- Checking Verification of all Registers.
- Initiated and implemented the subcontracting system in SAP to monitor and track the inventory at service supplier end and warehouses.
- Handled key inventory tasks and monitored for inventory discrepancies and reviewed existing Inventory control procedures and revised them wherever required.
- Conduct inventory count, Inventory Upload and Variance analysis every month and Introduce work process that improved inventory control and showed discrepancies.
- Responsible to submit all MIS reports related to Logistics.
- Release shortage list on daily basis with special highlights for most critical item

Coordinator – Logistics

Nov 2015 – April 2017.

Future Retail Big bazaar, Thrissur

- Manage Inventory. The primary duty of any inventory assistant is to help manage the inventory.
- Prepare Mailing Labels.
- Inspect Incoming Shipments.
- Help Load and Unload Inventory.

SOFTWARE'S HANDLING

- MS Office applications
- SAP
- BI

REFERENCE

- Available Upon Request a

EDUCATION

- Diploma in Logistics from Blue Ocean Dubai,
- Plus Two From National Institute Of Open Schooling
- SSLC From National Institute of Open Schooling
- Diploma in Computerized Financial Accounting From Nehru Center for Education and technology

PERSONAL SKILLS

- Communication.
- Ability to Work under Pressure.
- Decision Making.
- Time Management.
- Self-motivation.

Declaration:

I declare that the information given here in is true to the best of my knowledge and belief. I also fully understand that if at any stage it is discovered that any attempt has been made by me to willfully conceal or misrepresent the facts, my candidature may be summarily rejected.

DATE:

SHADIL KK