

# Mujtaba Zaid Syed

## مجتبی زید سید



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+971 545173292



Door No - 209, Roohani Building  
Deira, Near Rumaan Hotel - Dubai

To The  
Manager

Respected Sir,

Subject: Application for the suitable position in the platform of customer relationship

I would like to express my interest in your company and the available position submitting my CV for the above-mentioned position in your organization. I am enclosing my detailed CV describing all my capabilities, qualifications, computer skills, work experience which would be an asset to an organization.

i hold a very strong knowledge in sales and assure you that I will be best at my work.

My background and career goals seem to match your job requirements well so I wish to offer my candidature for this job. I assure you that I will be the precious asset of your organization. I look forward for an opportunity to work with you for which i shall remain thankful to you.

Thanking you in

anticipation.

Your's Faithfully

(Syed Mujtaba Zaid)



+971 54517 3292

mujtabazaidsyed@gmail.com

Deira City – Dubai

## SKILLS

- \* Good Communication & interpersonal Skills
- \* Excellent knowledge in internet Applications
- \* Good ability to interact and work with all departments in a continuous learning suggestive environment & Priority setting
- \* Training & problem solving, Working with others effectivity

## EDUCATION

Completed 10th from Telangana

Completed (HSEC) from Telangana

# Mujtaba Zaid Syed

Excellent communicative skills,  
Comfortable with fellow staff at any level with a positive approach,  
Eager to learn, self motivated, ambitious, innovative, and hard working.

Strong interpersonal & Organizational skills

Total dedication, loyalty and confidentiality are the keys to my success.

## PROFESSIONAL SUMMARY

- \* Worked as an **CAFE MANAGER** in BISTROBITES for 3years October 2021-October2024
- \* Worked as an **SENIOR RELATIONSHIP OFFICER** in NEXA (Automobile) for 1year February 2019 March2020
- \* Worked as an **SALES OFFICER** in MAHINDRA (Automobile) for 1year December 2017-February2019
- \* Worked as an **SALES EXECUTIVE** in TALWAR HYUNDAI (Automobile) for 2years January 2016-December2018
- \* Worked as an **CHEF TRAINEE** in SUBWAY IT-PARK for 2years January 2014-January 2016
- \* Worked as an **SALESMAN** in AIRTEL NETWORK BANGLORE for 18months 2011-2013

## JOB PROFILE

- \* Professionally and effectively employs sales skills to achieve targeted sales
- \* Increase the level of sales and business mix direct from individual clients
- \* Maintain an accurate and current database
- \* Identify and develop sources of potential clients
- \* Customer Contact
- \* Effectively communicate with clients to gain commitment to purchase the products
- \* Effectively communicate with clients via telephone, face-to-face and written
- \* Effectively employ sales skills to confirm profitable enquiries
- \* Take accurate enquiry details from client
- \* Maintain high standard of personal presentation
- \* Maintain accurate records of all contacts with client

## TECHNICAL SKILLS

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- \* Sound knowledge of internet
- \* Windows Operating Systems & Networking
- \* MS Office (Word, Excel & PowerPoint)

## QUALITIES

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- \* I am a good leader, team player and individual performer, motivate others and have the art of getting things done.
- \* Proficiency in English, Hindi and Urdu languages.
- \* Diligent at delivering any task.
- \* Adjustability to work in mixed environment

## ACHIEVEMENT

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First team member to receive appreciation in Increasing the level of sales and business mix direct from individual clients.

## STRENGTHS

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- |                 |                     |
|-----------------|---------------------|
| * Self Starter  | * Quick learner     |
| * Smart Worker  | * Patience          |
| * Goal Oriented | * Positive Attitude |

## CAREER OBJECTIVE

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To seek challenging opportunities in an ever evolving industry where my skill sets and dedication can be fully utilized to the utmost satisfaction of the employer. Aiming for a career oriented position in a professional and progressive organization.

### PERSONAL INFO:

Name : Mujtaba Zaid Syed

Father's name : Syed Sikander Pasha

Date of birth : 20-01-1994

Nationality : Indian

Passport No : C4775286

Marital status : Single

Languages known : Read, Write (Arabic) and

Speak English, Urdu, Hindi

Hobbies : Browsing and Playing Cricket

Declaration:

I hereby declare that the particulars furnished are true to the best of my knowledge. If I have an opportunity of serving in your concern, I'll be

Grateful and obliged to you.

Place: Deira City - Dubai