

USAMA AHMED



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Pakistan

SUMMARY

Results-driven Supply Chain Specialist with 5 years of experience in optimizing supply chain operations, driving efficiency, and improving bottom-line performance.

EDUCATION

Bachelor in Business Administration

Federal Urdu University of Arts, Science and Technology

01/2018 11/2022 (3.51 CGPA)

EXPERIENCE

Assistant Manager Supply Chain

Electro Polymers Private Limited

01/2024 Karachi, Pakistan

Leading OEM headlamps manufacturer in Pakistan.

- Supervised and maintained optimal inventory levels to ensure uninterrupted supply while minimizing excess results 100% delivery compliance.
- Implemented inventory tracking systems, reducing stock discrepancies by 15%.
- Implement efficient warehousing techniques to reduce wastages by 25%.
- Negotiated contracts and agreements, achieving a 10% cost reduction on key materials.
- Evaluated supplier performance and managed procurement strategies to enhance supply chain efficiency by 10%.
- Collaborated with freight forwarders to optimize routes, reducing delivery times by 20%.
- Implemented new strategies that increased on-time arrival rate by 20%.
- Utilised advanced planning tools to predict market trends and adjust supply chain strategies accordingly. Achieved a 100% compliance rate, and take price raises from customers.

Supply Chain Executive

Electro Polymers Private Limited

12/2021 12/2023 Karachi, Pakistan

Leading OEM headlamps manufacturer in Pakistan.

- Coordinated inbound and outbound shipments, optimizing space utilization and workflow.
- Managed a team of 26 warehouse staff, providing training and oversight to maintain high performance standards.
- Conducted regular audits and cycle counts, achieving a 98% inventory accuracy rate.
- Ensured compliance with company safety policies.
- Conducted safety training sessions and regular safety audits, reducing workplace accidents.
- Developed and enforced standard operating procedures (SOPs) for warehouse activities.
- Identified cost-saving opportunities and implemented measures to reduce expenses.
- Achieved a 10% reduction in operating costs through efficient resource allocation and process optimization.

Supply Chain Officer

Gohar Group of Companies

02/2020 12/2021 Karachi, Pakistan

Well Reputed Construction firm in Pakistan.

- Assisted in the daily management of warehouse operations to ensure efficiency and productivity.
- Supported the coordination of inbound and outbound shipments, facilitating the smooth movement of goods.
- Monitored warehouse activities to ensure adherence to established procedures and protocols.
- Conducted regular inventory counts and reconciliations to ensure data accuracy.
- Helped manage inventory levels to prevent overstocking or stock outs.
- Ensured compliance with company safety policies.
- Conducted safety training sessions and regular safety audits, reducing workplace accidents.
- Developed and enforced standard operating procedures (SOPs) for warehouse activities.
- Processed and fulfilled customer orders accurately and promptly.
- Verified and packed orders for shipment, ensuring all items were correctly labeled and documented.
- Collaborated with shipping and receiving teams to ensure timely dispatch of orders.
- Supported training and development initiatives for new and existing staff members.

EXPERIENCE

Shift Supervisor

MeatOne

📅 08/2016 - 12/2019 📍 Karachi, Pakistan

Retail Chain Meat & Marinated foods)

- Manage floor operations including sales and production floors.
- Use OTIF method to fulfill orders and demand balancing.
- Monitor all floors 5S health and maintain log sheet of floor tasks.
- Manage cash handlings and deposit into bank.
- Maintain Daily sales reports and brief to management.
- Closely monitor sales targets and make strategies how to achieve.

SKILLS

Odoo

MS Office

People Management

Time Management

Logical and Critical Thinking

Analytical Skills

POS

SAP B1

LANGUAGES

English

Advanced



Urdu

Native



TRAINING / COURSES

- Six Sigma Green Belt (PMI)
- Sales Excellence (IBA)
- SAP MM (PMI)

KEY ACHIEVEMENTS

- 💎 Implement an organized MASTER COSTING file for accurate product costing maintain NP on 15%. Successfully gained 10% of profit margins due to accurate costing results
- 💎 Successfully implemented a warehouse management system (WMS), resulting in a 40% increase in operational efficiency.
- 💎 Reduce inventory holding costs by 20% through improved inventory control and space utilization.

Professional Areas

- Procurement (Planning & Execution)
- Inventory Control
- Warehouse & Logistics
- Costing & Business Analysis