

MUHAMMAD USAMA KHAN

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◆ DUBAI – UAE



OBJECTIVE

To pursue a career that will give me the opportunity to fulfill my ambition, acquire the training and experience necessary for professional and personal growth, to be able to share my competence, skills, Knowledge, hard work and discipline in the company. I want to be recognized as a competent and stalwart professional using all my potentials and abilities in my field. My fast learning capabilities and understanding of the subject help me to achieve a high standard and thus meet any challenge or demand in any given Area of business.

ACADEMIC QUALIFICATION

☐ Graduation (B.com IT)	Punjab University of Lahore
☐ F.A (Intermediate)	BISE-Lahore-
☐ Matriculation	BISE-Lahore-

QUALIFICATION SUMMARY

- ☐ Extensive exposure in Public Relations and in dealing with different people of various Nationalities.
- ☐ Motivated and enthusiastic about developing relations with clients.
- ☐ Effective working alone or as a cooperative team.
- ☐ Highly aggressive and seeks out challenges on the job.
- ☐ Professional in appearance and presentation.
- ☐ Highly aggressive and seeks out challenges on the job.

WORK EXPERIENCE AND SKILLS

- ☐ **2-year Experience as Restaurant Supervisor at Pakistan.**
- ☐ **1 year experience of Cash Handling.**
- ☐ **1 Year Experience as a Waiter/Barista.**
- ☐ **1 Year Data Entry Experience.**
- ☐ **1 Years' Experience as Customer Care Agent in Pakistan Telecommunication Company Limited.**
- ☐ **2 Year Experience Work as Salesman at **Warid** Telecommunication Company.**
- ☐ **MS Office (Word, Excel, Power Point)**
- ☐ **Internet & E-mail**

PERSONAL DETAILS

- | | |
|--|-----------------|
| <input type="checkbox"/> Father's Name | Atta-ullah Khan |
| <input type="checkbox"/> Date of Birth | 06/11/1997 |
| <input type="checkbox"/> Nationality | Pakistani |
| <input type="checkbox"/> Marital Status | Single |
| <input type="checkbox"/> Religion | Islam |
| <input type="checkbox"/> Gender | Male |
| <input type="checkbox"/> Visa Status | Visit Visa |
| <input type="checkbox"/> Passport Number | HU4153711 |

LANGUAGES

- ☐ English
- ☐ Urdu
- ☐ Arabic (Primary Level)

DECLARATION

I hereby declare that the information given is correct to the best of my knowledge and assure my best effort to perform my duties honestly to the entire satisfaction of the organization.

MUHAMMAD USAMA KHAN