

## VAISHNA T

@ vaishnat6@gmail.com

8281090636

### CAREER OBJECTIVE

---

Highly motivated and ambitious individual seeking a challenging position in an organization to enhance my knowledge and skills while contributing to the growth and success of the company.

### EDUCATIONAL QUALIFICATIONS

---

2023	<b>MBA in HR and Finance</b> Cochin University of Science and Technology
2019	<b>Bcom Finance</b> Kannur University
2016	<b>Higher Secondary</b> Kerala Board
2014	<b>High School</b> Central Board of Secondary Education

### SKILLS/PERSONAL QUALITIES

---

- Leadership Skills
- Time Management Skills
- Communication Skills
- Interpersonal Skills
- Problem Solving and Analytical Skills
- Accounting Skills
- Decision making capabilities
- Financial Reporting

### PROJECT

---

A study on the impact of work environment on employee performance  
(With special reference to RAIDCO Curry Powder Factory)

### INTERNSHIP

---

RAIDCO Curry Powder Factory, Kannur, Kerala  
(6 weeks)

### ACHIEVEMENTS

---

- Participated in State Level Leadership Training Programme for National Service Scheme Volunteers in the year 2015
- National Service Scheme leader at Higher Secondary level
- School topper in Commerce
- Participated and won prizes in various cultural and sports activities at school level

### LANGUAGES KNOWN

---

- Malayalam
- English
- Hindi
- Tamil

## **CERTIFICATIONS**

---

- Accounting Tally certificate
- Leadership and Team Effectiveness certificate
- Excel for beginners certificate
- Compensation Management certificate
- Human Resource Management certificate

## **COMPUTER KNOWLEDGE**

---

- Microsoft Office( MS Word, MS Excel, MS PowerPoint)
- Payroll- Tally prime
- Tally.ERP 9