

# VANDER JHON E. OLVEZ

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## SUMMARY

*A detail-oriented professional with extensive experience in sales, customer engagement, and education, proficient at fostering strong customer relationships and delivering high-quality service. Skilled in strategic sales promotion and operational efficiency, with a proven ability to drive results in dynamic environments.*

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## WORK EXPERIENCE

### **Gateway Integrated School of Science and Technology**

English & ICT School Teacher | June 2017 - January 2025 | Cavite, Philippines

- *Delivered structured lesson plans aligned with curriculum standards for Junior and Senior High School students.*
- *Assessed student progress through assignments, tests, and interactive activities to support learning outcomes.*
- *Fostered a supportive and inclusive classroom environment, encouraging critical thinking and problem-solving skills.*
- *Implemented effective classroom management strategies to maintain discipline and engagement.*
- *Stayed updated with educational trends and participated in professional development to enhance teaching effectiveness*

### **Japan Home Centre (DAISO)**

Sales Associate | 2012 - 2013 | Cavite, Philippines

- *Delivered exceptional customer service and assisted shoppers effectively.*
- *Presented persuasive sales pitches that highlight product benefits.*
- *Processed transactions accurately and efficiently.*
- *Maintained store organization and ensured appealing merchandise displays.*
- *Monitored market trends to refine sales strategies.*
- *Built strong relationships to foster customer loyalty.*
- *Tracked sales performance and provided insights for business growth.*

### **Demo Power Philippines**

Sales Representative | 2010 - 2011 | Manila, Philippines

- *Maintained accurate inventory records daily, weekly, and monthly.*
- *Assessed client needs and presented tailored solutions.*
- *Showcased products to enhance customer experience.*
- *Secured agreements and consistently met sales targets.*
- *Monitored industry trends and adapted strategies.*
- *Tracked performance, documented interactions, and provided insights.*

## **Nutri-licious Marketing Corporation**

Sales Promoter | 2008 - 2009 | Manila, Philippines

- *Engaged customers with compelling product presentations.*
- *Delivered persuasive sales pitches to drive conversions.*
- *Created memorable customer interactions that foster loyalty.*
- *Monitored industry trends and adapted promotional strategies.*
- *Tracked sales performance and provided actionable insights.*
- *Maintained accurate inventory and stock management.*
- *Developed strong client relationships and secured agreements.*

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## **EDUCATIONAL BACKGROUND**

### **TRECE MARTIRES CITY COLLEGE**

Bachelor of Secondary Education Major in English  
Cavite, Philippines

June 2013 - April 2017

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## **CERTIFICATION AND PROFESSIONAL DEVELOPMENT**

### **TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY (TESDA)**

- *Data Encoder*
- *Basic Computer Literacy*
- *Hotel and Restaurant Services*

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## **CORE COMPETENCIES/KEY SKILLS**

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|---|--|
| • <i>Organized &amp; efficient workflow</i>     | • <i>Proactive problem-solving</i>                 |
| • <i>Clear &amp; professional communication</i> | • <i>Technical proficiency in office software</i>  |
| • <i>Strong time management</i>                 | • <i>Supportive team &amp; client interactions</i> |
| • <i>Attention to detail &amp; accuracy</i>     | • <i>Effective multitasking &amp; adaptability</i> |

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## **REFERENCE**

### **Ms. Josephine D. Dauz**

School Office in Charge

Gateway Integrated School of Science and Technology

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