

# VINILRAJ ER

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Kerala , India

**Accounts Associate** Seeking a challenging career in accounting department with a progressive result oriented

Organization that offer ample opportunities to improve and grow personality and professionally so as to accomplish the organizational as well as personal goals



## Experience

### Accountant (Working)

#### Goodnight Agencies Pukkattupady

- Responsibilities, include participation as a member, for overseeing the safeguarding of all financial, personnel and databases.

### Accounts Associate

#### KPB Fincare Kalamassery

- Bank recconciliation :Bank statement and branches daily cash statement
- Manage cash flow by reviewing payments by verifying documentation
- Maintain and balance the general ledger in an accurate, complete, and up-to-date manner.

### Sales And Support Executive

#### Allen Technologies

- Effective customer management and follow up
- Manage targets to easy achievement

### Skills and Knowledge

- Tally ERP 9
- MS office
- Excel

### Languages known

- English: Advanced (Speaking, reading, writing)
- Malayalam: Native language
- Hindi: Intermediate (Reading, writing)
- Tamil: Intermediate (Speaking)

## Personal Details

- Age :26
- Date of birth :12/08/1996
- Gender :Male
- Marital Status:Single
- Father Name :Rajeev
- Nationality :Indian
- Place :North  
Paravur ,Ernakulam

## Highlights

- Results-oriented
- Business development
- Resistance to stress
- Good manners

## Education

Master of commerce :From MG University 2020

Bachelor of Commerce : From MG University 2017

Higher secondary :Kerala State Education Board 2010

## Hobbies

- Watching Movies
- Reading