



VINYAS KR

Abu Dhabi UAE

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Objective

I seek challenging opportunities where I can fully use my skills for the success of the organization.

Experience

- Noon 15 Minutes, Abu Dhabi UAE** March 2024 - Till Date
Core Colleague
Job description

*Inventory Management: Track and manage inventory levels, including receiving, storing, and organizing products. Conduct regular stock audits and ensure accurate inventory records.
*Order Processing: Prepare and process orders for stock replenishment, ensuring timely delivery and proper documentation.
Store Maintenance: Keep the storage area clean, organized, and compliant with safety regulations. Implement effective storage solutions to maximize space and accessibility.
*Customer Service: Assist customers and staff with product inquiries, locate items, and handle returns or exchanges as needed.
*Documentation: Maintain accurate records of inventory transactions, including receipts, stock movements, and adjustments.
- Clientele RCM** March 2022 - January 2024
Process Associate
JOB Description

*Expert understanding the Medicare and Medicaid process
* Knowledge of Charge Entry.
*Various Practice Management Software
*Knowledge of Payment Posting Auto and Commercial insurance.
* Handling of denial management - Analysing EOB and tracking of claims accordingly.
*Knowledge of AR Calling Auto and Commercial insurance
* Handling of Waystar's Rejection and resubmitted the claim
*Preparing Appeal letter.
*Medical Billing Claim Creation
- K.P RAO&CO.** November 2020 - February 2022
Junior Accountant
JOB Description
* Process invoice and purchase order in timely manner reducing the error rate by 12%
*Create Monthly report for accounting department
*Decreasing the late payments.
*Prepare financial statements and produce budget according to schedule

Education

- Mangalore University** 2020
Bachelor of Commerce
- PUC** 2017
NMPUC Aranthodu Sullia DK
- SSLC** 2015
Neharu Memorial College Sullia DK

Skills

- Good Communication Skill
- Logical Thinking Ability
- Self Motivation
- Hardworking

Interests

- Acting Drama
- Traveling
- Sports

Languages

- English
- Hindi
- Kannada
- Tulu

Achievements & Awards

- Participated in the District Level Running competition held in Mandya District.
- Participated in School and college level seminar competition
- Participated in the NSS camp held in Madikeri Kodagu

Additional Information

Nationality: India
Date of Birth :27/01/1999
Passport Number :Y6148721
Visa : Employment Visa
Visa Expiry date: 28/04/2026
Father Name : Rashakrishna K
Mother Name:Kalavathi K

Technical Skills

- MS Word
- MS Excel
- Data Management
- Tally ERP

Declaration

- I hereby declare that the information furnished above is accurate to best of my knowledge. I take entire liability for the correctness of the information provided.