CHRISTOPHER JAMES N. KING

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INTRODUCTION:

I want to succeed in a stimulating and challenging environment, building the success of the company while I experience advancement opportunities.

EMPLOYMENT HISTORY:

LA VIE WEDDING EVENTS - Sharjah, United Arab Emirates Position : EVENT STAFF PRODUCTION & EVENT COORDINATOR (December 26, 2019 - April 05, 2023)

- Unloading equipment from trucks and setting up venues for events, including chairs and building stages.
- Identify the client's requirements and expectations for each event.
- Manage all event set-up, tear down, and follow-up processes.
- Maintain event budgets.
- Assess an event's overall success and submit findings.
- Liaise with vendors, exhibitors, and stakeholders during the event planning process to ensure everything is in order.
- Carpentry and painting some furniture to be needed at the event
- Ensuring that seating arrangements adhere to fire code regulations.
- Working under the instructions of an Event Manager.
- Ensuring the event hall is clean and organized.
- Adhering to event safety standards.
- Inspecting equipment for damage after use and checking it against an inventory list.
- Packing up equipment when the event is completed.
- Conduct final inspections on the day of the event to ensure everything adheres to the client's standards.

AURA CAFÉ - Sharjah, United Arab Emirates Position : BARISTA (September - November 2019)

- Welcoming customers, informing them about specials or new items, answering questions, and accepting orders and payments.
- Preparing foods, such as sandwiches or baked goods, and grinding and blending coffee beans, brewing coffee and tea, and serving items to customers.
- Packaging food and beverages for sale.
- Selling coffee and tea blends and brewing equipment, highlighting the differences between items, and educating customers about brewing methods.
- Cleaning and restocking work and dining areas, emptying trash and sanitizing equipment and utensils.
- Learning about brewing methods, beverage blends, food preparation, and presentation techniques to improve food quality.
- Updating signage and displays to attract customers.
- Taking inventory and replenishing items in display cases, at tables, or behind the counter.
- Working as part of a fun, high-energy team.
- Adhering to all food safety regulations and quality controls.

LEILA LEBANESE RESTAURANT - Mirdif City Centre, Dubai, United Arab Emirates Position : WAITER (June - September 2019)

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- Greet and escort customers to their tables.
 Prepare tables by sitting up linens, silverware and glasses.
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- Taking guest orders.
- Serve food and drinks orders.
- Offering menu recommendations upon request.
- Arrange table settings and maintain tidy dining area.
- Provide excellent customer service to guests.

NNA COMPANY - Manila, Philippines Position : ENCODER (May 2018 - 2019)

- Strictly comply and perform very well in its task that is in accordance to its company policies and procedures.
- Give an accurate and even complete data that is necessary to the needs of the company.
- Knowledgeable in its work area and workload in delivering the best service to the company the belong.
- Encode the necessary data give a complete accurate and organized manner that is important to the needs of the company or any entity.
- Provide assistance to one's superior b encoding the right information or data needed.
- Report and provide accurate data to one's superior.

GREYHOUND - Manila, Philippines Position : MERCHANDISER/RETAIL SALES ASSOCIATE (April 2017 - 2018)

- Receiving visitors at the front desk by greeting, welcoming, directing and announcing them appropriately.
- Provide basic and accurate information in-person and via phone/email.
- Receive, sort and distribute daily mail/deliveries especially bookings.

ACADEMIC BACKGROUND:

BS Tourism Management (Year 2014 - 2016) At Arellano University, Manila - Philippines Secondary (Year 2010 - 2014) At Our Lady Of The Sacred Heart School, Manila - Ph Primary (Year 2004 - 2010) At Our Lady Of The Sacred Heart School, Manila - Ph

<u>STRENGTH:</u>

Enthusiastic and Hardworking / Possess Positive Attitude / Responsible Towards Work / Self-Motivated and Directed.

<u>SKILLS:</u>

Computer Programing / MS Word and MS Excel / Basic Trouble Shooting / 40wpm (Encoding)