

# Vaishali Sood



## CONTACT

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## EDUCATION

Master’s degree  
M.A in Sociology

D.A.V. (PG) College, Garhwal  
University-2020

Bachelor’s degree  
B. Com

Sri Dev Suman University-2017

## TECHNICAL SKILLS

Sales & Business Development Client  
Relationship Management  
Customer Service Excellence  
Inventory Monitoring &  
management  
Microsoft Office (Word, Excel,  
PowerPoint)  
Problem-Solving & Multitasking

## KEY COMPETENCIES

Strong communication skills  
Continuous learning ability  
Active listening skills  
Perseverance and dedication

## SUMMARY

Dedicated and detail-oriented professional with over two years of experience in sales and customer service roles in the UAE. Skilled in developing business plans, managing client relationships, and enhancing customer satisfaction. Holds a Master’s degree in Sociology and a Diploma in Computer Applications, with strong communication, learning agility, and perseverance. Seeking to leverage expertise in a dynamic organization to drive revenue growth and deliver exceptional service.

## PROFESSIONAL EXPERIENCE

### Sales Cashier

Fujairah, UAE | May 2023 – Present  
Delivered exceptional customer service, enhancing customer satisfaction through friendly and courteous interactions.  
Managed cash transactions with 100% accuracy by counting cash at the beginning and end of shifts.  
Resolved customer inquiries and issues promptly, improving overall service experience.  
Achieved consistent sales targets by effectively promoting products and services to diverse clientele.

### Sales Executive

AL Bidiya, UAE | August 2022 – April 2023  
Developed and executed comprehensive business plans, increasing revenue opportunities by 15% through targeted prospecting and territory management.  
Built and maintained effective relationships with external clients, understanding their unique requirements to tailor solutions.  
Monitored inventory levels, ensuring optimal stock availability to support sales operations.

## ADDITIONAL INFORMATION

**Languages:** [ Hindi, English]

### Passport Information

- **Passport Number:** S4645623
- **Place of Issue:** Dehradun
- **Date of Issue:** 14 August 2018
- **Date of Expiry:** 13 August 2028

## REFERENCE:

Available upon request

## DECLARATION

I hereby declare that the information provided above is true and accurate to the best of my knowledge. I am committed to performing my duties with sincerity and dedication if given the opportunity to join your organization.

**Place:** [SHARJAH, UAE]

**Signature:** Vaishali Sood