

A VENKATESH

CashierCumOfficeAssistant

OudMetha
Dubai,UnitedArabEmirates
0526175698
venkatesh.aruls@gmail

OBJECTIVE

Enthusiastic cashier with over 5 years of experience, known for accuracy and reliability, seeking a responsible cashier position in a dynamic environment. Proven communication skills and extensive product knowledge ensure each customer receives outstanding service delivered in a professional and friendly manner.

EXPERIENCE

Cashier Cum Parking Executive

Future Link Ltd, Dubai
Year 2022 – Present

Cashier Cum Store In-charge

Asif Biryani Restaurant, Tamil Nadu, India
Year 2020 – 2022

Warehouse Assistant

Helman Logistic Ltd, Dubai
Year 2019 – 2020

Cashier Cum Parking Executive

Future Link Ltd, Dubai
Year 2016 – 2019

EDUCATION

Diploma in Electrical and Electronics Engineering (Discontinued)

Ezhumalayan Polytechnic College, Tamil Nadu, India
Year 2008

- Discontinued due to family situation.

Higher Secondary Education

SMH Higher Secondary School, Tamil Nadu, India
Year 2006

SKILLS

- * Proficient in handling cashier duties with experience in POS software.
- * Expertise in duty check-in and check-out as per company policy.
- * Skilled in handling cash and card payments, and reconciliation of daily sales.
- * Strong mathematical and general calculation abilities.
- * Experienced in preparing Excel reports and handling Word documents for letter preparation.
- * Flexible schedule with the ability to work nights, weekends, and holidays as required.
- * Excellent customer service skills with the ability to multi-task and work in all weather conditions.
- * Ability to maintain high standards of cleanliness in work area, personal appearance, and organization, and ensure the same from associates.

SYSTEM SKILLS

* POS Software

Proficient in using POS software for billing and sales.

*Basic Computer Operating

Experienced with Windows 7 and Windows 10.

* Microsoft Office

Skilled in using MS Excel and MS Word.

DECLARATION

I hereby declare that all the details furnished above are true to the best of my knowledge and belief.

PERSONAL DETAILS

Full Name: Venkatesh

Date of Birth: 30-09-1990

Gender: Male

Nationality: Indian

Marital Status: Single

Languages Known: Tamil and English

Hobbies: Listening to Music, Playing Cricket, Driving

Passport Number: y2788825

Passport Issue Date:
15/05/2024

Passport Expiry Date:
14/05/2034

DATE :

PLACE :

Yours faithfully,
A. Venkatesh