# Viaan van der Westhuizen

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Energetic, ambitious and driven to achieve success, willing to outperform what is expected of me. I'm a finished student with a big passion for entrepreneurship and a proven track record of owning a small business. Successfully launched Craft-Tease, a small print on demand business which allows me the abilities of operations management, project management, problem-solving, financial management and customer service. I'm currently pursuing my B. Com degree in business management to better understand the corporate environment, focusing on operations and project management. Excited to provide my skill and abilities to contribute to the corporate environment.

Willing to relocate: Anywhere

#### Personal Details

Citizenship: South African citizen
Date of Birth: 2000-03-30
Driver's Licence: Yes
Ethnicity: White

**Highest Career Level: Semi-**Experienced **Highest Level of Education:** Bachelors

Industry: Business Development and Operations

### Work Experience

### **Managing Director**

Craft-Tease, Kuruman, Northern Cape January 2021 to Present

- · Taking part by focusing on day-to-day operation management,
- Key focus on Marketing, Financial, Strategic, Operations and Project Management,
- · Working and building relationships with clients and new potential customers,
- · Building relationships with suppliers,
- · Business development and expansion,
- · Managing teams,

### **Business Administration and Operations**

Alpha-Auto Ecar, Kuruman, Northern Cape October 2023 to August 2024

- · Business administration,
- · Key focus on day-to-day business activities,
- · Procurement,
- · Building relationships with clients and suppliers,

### Education

#### **Bachelor of Commerce**

Major – Business Management Eduvos - Potchefstroom, North West February 2020 to September 2023

### Sage Pastel Payroll

Eduvos - Potchefstroom, North West September 2021 to September 2021

#### **Higher Certificate in Business Management**

Eduvos - Potchefstroom, North West February 2019 to November 2019

## **Grade 12 (Matric)**

Kalahari High School - Kuruman, Northern Cape

### Skills

- · Communication skills
- · Customer service
- Driving
- Leadership
- · Cash handling
- · Organizational skills
- · Microsoft Office
- · Administrative experience

- Stocking
- · Problem-Solving abilities
- · Teamwork and Collaboration
- Flexibility
- Adaptability
- Time Management
- · Attention to detail
- Technology
- Business Management
- · Business Development
- Budgeting
- Payroll
- Management
- Office Management
- Marketing
- Human Resources
- Negotiation
- · Project Management
- · Financial Management
- Purchasing
- Operation Management
- · Business Development