



## PROFILE:

## WORK EXPERIENCE:

# Vijay Krishnan

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**Address** : Concord Building, 15A St - Al Mankhool - Dubai

As a Gold Audit & Compliance Officer with 1.5 years of experience, I ensure adherence to industry standards and regulatory requirements in the gold and precious metals sector. I specialize in detailed audits, effective compliance frameworks, and risk mitigation to protect assets and enhance operational integrity. Committed to ethical practices, I uphold accuracy and transparency, bolstering organizational trust and credibility.

### **Muthoot Finance - India** **Auditor - 2022 - 2024**

- Conduct branch audits across the regions
- Verification and purity checking of gold and verification of cash KYC verification and other document verifications and registers checking and maintaining in properly
- Conduct comprehensive audits of gold transactions and inventories.
- Ensure compliance with industry standards, regulations, and company policies.
- Monitor and assess risk management strategies to protect assets.
- Maintain accurate and detailed records of audits and compliance activities.
- Provide recommendations for improving internal controls and processes.
- Conduct regular training sessions on compliance and audit procedures for staff.
- Prepare detailed reports and present findings to senior management.
- Assist in the development of policies and procedures related to gold audit and compliance.

### **S&S Associates I Kerala, India** **Assistant Accountant - 2021 - 2022**

- Assist in the preparation of financial statements and reports.
- Maintain and update accounting records and files.
- Process invoices, payments, and expense reports.
- Manage accounts payable and receivable.
- Assist in audit preparation and respond to audit inquiries.
- Handle data entry and maintain accurate financial records.
- Provide administrative support to the accounting department.
- Assist in payroll processing and related activities.

## **Lulu International Mall | Kerala, India**

### **Cashier - 2019 - 2021**

- Scan and process items accurately and efficiently.
- Handle cash, credit, and debit card transactions, ensuring accuracy.
- Provide receipts, refunds, exchanges, and change to customers.
- Ensure all pricing is accurate and up to date.
- Balance the cash register at the beginning and end of each shift.
- Follow all mall and store policies regarding transactions and security.
- Assist in stocking shelves and organizing merchandise when necessary.
- Report any discrepancies or issues to the store manager promptly.

## **EDUCATION:**

- **SAP\_FICO - 2022**  
NICT Kerala, India
- **Tally - 2020**  
NICT Kerala, India
- **SSLC - 2014**  
NRPM HSS, Kerala. India
- **Degree - BCOM Corporation - 2020**  
University of Kerala, India
- **PLUS TWO - 2016**  
NRPM HSS, Kerala. India

## **EXPERTISE:**

- **SAP FICO**
- **TALLY**
- **EXCEL**

## **LANGUAGES:**

- English
- Malayalam
- Hindi
- Tamil
- Telugu

## **CORE SKILLS:**

- Good problem-solving skills.
- Team player & leadership skills.
- Self motivated & work under pressure.
- High energetic & hard work responsibility.
- Excellent communication & relationship with others

## **VISA STATUS**

### **VISIT VISA**

- **EXPIRY DATE: 26-08-2024**