



Vikram Vairagi

Dedicated professional with experience since 2020 in various niches. Possessing a strong background in inventory management, supply chain and operational efficiency. Seeking a challenging role as a Warehouse Professional to utilize my expertise in warehouse operations, streamline processes, and contribute to the success of a growth-oriented organization. Multi-talented Sales Assistant confident at handling any store department. Talented at inventory and documentation management. Proven history taking on increased responsibility with enthusiasm and expertise.

CONTACT



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SKILLS

- Warehouse Coordination
- Supply Chain Management
- Inventory Control
- Order Fulfillment
- Stock Replenishment
- FIFO Method
- Documentation
- Loss Prevention
- Vendor Coordination
- MS Excel
- Digital Skills
- Effective communication
- Good Interpersonal skills
- Good attention to detail
- Highly organized
- Team coordination
- Conflict Resolution
- Time Management
- Sales target achievement
- Product merchandising
- Stock control
- Price tagging

LANGUAGES

English:

Hindi:

PERSONAL INFORMATION

- Date of birth: 07/10/98
- Nationality: Indian
- Marital status: Married

EXPERIENCE

Sales Assistant

Grandiose Supermarket - Dubai, UAE

- 07/2024 - Current
- Managed stock levels on the shop floor, promptly restocking items to maintain store presentation.
 - Participated in visual merchandising, arranging displays to attract customer attention and boost sales.
 - Conducted daily store opening and closing procedures, ensuring readiness for business operations.
 - Organised stock room, ensuring easy access to products and efficient inventory management.
 - Collaborated with team members to achieve sales targets and contribute to store success.
 - Opened new merchandise boxes and stocked sales floor racks and shelves with latest items.
 - Assisted customers in selecting products, offering detailed advice to meet their needs.
 - Organised merchandise displays to maximise visual appeal and promote sales.

Hub Incharge

Xpressbees Logistics Pvt. Ltd.

- 01/2024 - 05/2024
- Company Overview: Dabok Hub
 - Supervised daily hub operations, ensuring efficient handling, sorting, and dispatching of packages and optimized the workflow efficiently
 - Monitored and maintained accurate inventory records, ensuring timely stock replenishment and minimizing discrepancies
 - Coordinated with logistics and transportation teams to ensure timely and accurate delivery of packages
 - Managed relationships with external vendors and service providers to optimize logistics operations
 - Dabok Hub

Supply Chain Executive

Mogli Labs India Pvt. Ltd. - Udaipur

- 11/2022 - 12/2023
- Company Overview: under Hindustan Zinc Ltd
 - Coordinated with suppliers to procure raw materials, components, and other necessary items for production
 - Negotiated contracts and terms with vendors to secure favorable pricing and delivery schedules
 - Monitored and maintained optimal inventory levels to meet production demands while minimizing carrying costs

- Developed and maintained strong relationships with suppliers to ensure reliable supply and resolve any issues promptly
- Coordinated with production teams to develop and execute production schedules based on demand forecasts and inventory levels
- Under Hindustan Zinc Ltd

EDUCATION

01/2020

Bachelor Of Arts

Sabarmati University - Ahmedabad