

Vineetha S H



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☎ +971523519657 📍 Indian

📅 05-11-1995 🇮🇳 Indian

🏠 X9588195 💍 Married

Education

- * Completed 3 years of Articleship in CA
- * Master of Commerce in Accounting & Finance
Annamalai University (2023)
- * Bachelor of Commerce in co-operation University
of Kerala (2016)

Language known

English, Hindi, Malayalam, Tamil

COMPENDIUM

- * 2 years of proven experience as Accountant & Audit Assistant from CA USHA THAMPY, USHA THAMPY & CO., kollam ,kerala
- * Completed 3 years of Articleship in CA from CA USHA THAMPY, USHA THAMPY & CO., Kollam, Kerala
- * Completed 15 days of Information Technology Training conducted by Institute of Chartered Accountants of India.
- * Completed 15 days of General Management and Communication Skills Training conducted by Institute of Chartered Accountants of India.
- * A quick learner with the ability to work under pressure and meet deadlines.
- * Possess strong communication and interpersonal skills.
- * A genuine interest in business and finance.
- * Ability to maintain clear and accurate financial records.
- * Good administrative skills.
- * Computer literacy and the ability to use various specialist applications.
- * Completed 6 month course of Computerized Financial Accounting program from Data Education Parippally, Kollam.

Career Objective

Seeking a responsible position for the accounting post where I can explore my knowledge and views in the accounting field.

Skill profile Functional

Accounting

Financial Statement Preparation,
Financial Analysis, Project Report Preparation

Auditing

Monthly Bank Audit, Statutory Bank Audit,
Revenue Audit, Stock Audit

Managerial

Customer Service Reporting, Business Analysis,
Operational Efficiency, Financial Analysis

Technical

Accounting softwares

Tally. ERP 9, WINMAN ERP

Banking softwares

Finacle, BaNCS, Flexcube

Spreadsheet and database

Microsoft Excel, Open office Calc

Word processing and publications

Microsoft Word, Open office writer

Presentation

Microsoft Powerpoint

Operating System

Microsoft Windows, Linux

Reference

Will be provided upon request.

Declaration

I hereby declare that all the information furnished above is true to the best of my knowledge and belief.

Yours truly,
Vineetha S.H