

CURRICULUM VITAE

VIPIN S. KUMAR

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Current Location: Barka, Sultanate of Oman



PERSONAL INFORMATION

CAREER OBJECTIVES

To grow as an effective professional and drive the organization in a manner which help the organization to move towards the higher targets as well as help myself to strengthen my job and grow within the company.

Experience:-

- 3 years of CA Article trainee at Sasi, Vijayan and Rajan Associates under P. Mohanakumar F.C.A.

Duties and responsibilities

- ❖ Preparation of financial statements in the interest of organisation
 - ❖ Filing of Income tax returns
 - ❖ Participating in various auditing and assisting in finalisation
 - ❖ Use of software programs like Tally, Winman, MS Excell, Word etc
- 1-year experience as Financial Accountant at SS Hyundai, Variyapuram, Pathanamthitta.
 - 1.5 years of experience as Senior Accountant Palace Honda, Kayamkulam.

Duties and responsibilities

- Sales complete settlement.
- Finalisation of Accounts.
- Preparation of M I S.
- Interbranch reconciliation.
- TDC and TCS accounting (Sales)
- GST Reconciliation (Sales workings)
- Payroll, EPF, ESI.

Current Working Status

- Senior Accountant at Al Khalaf International Est, Oman Since September 2022.

Duties and responsibilities

- Sales and Purchase invoicing.
- Bills Receivables and Bills payables.
- Petty cash maintenance.
- Bank reconciliation
- VAT return filing.
- Finalisation of accounts
- Maintain daily fund flow statement.

Academic Qualification:-

Qualification	Board/ University	Institution	Percentage of Marks / Grade	Year of Passing
B Com Finance and Taxation	University Of Kerala, Trivandrum	N.S.S. Colleg Pandalam	B+	2015
Plus Two Commerce (Computer Application)	Board of Higher Secondary Examination, Kerala	S.V.G.V. H.S.S. Kidangannur	87%	2012
SSLC	Board of Public Examination, Kerala	M.M.A. H.S.S. Maramon	79%	2010

IT Credential:-

- ❖ Tally ERP 9.0
- ❖ Peachtree- Accounting
- ❖ Microsoft Excel
- ❖ MS PowerPoint
- ❖ MS Word
- ❖ Internet Usage

Credentials/ Certificates:-

- Job Oriented Skill development Course from ICAI, Aleppey.

Academic Projects

A study on Financial Inclusion of Federal Bank, Thiruvandoor Branch.

A study on Core Banking solutions of SBI with special reference to Kottarakkara Taluk

Hobbies:-

- Cricket
- Travelling
- Net Surfing

Interpersonal Skills:-

- ✓ Ability to rapidly built relationship and setup.
- ✓ Confident as determined.
- ✓ Ability to cope up with different situation.
- ✓ Willingness to learn new things.
- ✓ Quick Learner
- ✓ Computerized Accounting
- ✓ Good analytical and presentation skill.
- ✓ Responsible
- ✓ Hard working

Personal Profile:-

Date of Birth	: 01-02-1995
Gender	: Male
Marital Status	: Single
Nationality	: Indian
Father's Name	: Sudarsana Kumar
Religion	: Hindu
Languages Known	: English, Hindi & Malayalam
Postal Address	: Meleplackal House Vellangoor P.O. Pullad Pathanamthitta Dist. Kerala, India.

Passport Details:-

Passport No	: P 6566425
Date of Issue	: 27-04-2017
Date of Expiry	: 26-04-2027
Place of Issue	: Trivandrum

Declaration:-

I request you to give an opportunity to serve your esteemed organization and I shall be very thankful to you.

Place: Oman

Date:

Vipin S. Kumar