



Mrs. Vishwa Ranasinghe

Professional

PROFILE

Ambitious and multi-talented professional with a strong background in diverse disciplines, encompassing both creative and business-oriented fields. Seeking a rewarding career that integrates creativity with strategic thinking, enabling me to leverage my versatile skill set to drive innovation and contribute to the growth of a dynamic organization. Committed to continuous learning and personal development, I aspire to excel in roles that bridge the realms of design, management, and technology.

PROFESSIONAL EXPERIENCES

- Former Development Officer at **Ministry of Finance, Economic Stabilization and National Policies**, Colombo, Sri Lanka 2022 -2023
 - Procurement Works for all the Departments and Institute under the Ministry
 - Making Reports and Minutes about all kind of Procurement works
 - Prepare reports and presentations with statistical data, as assigned
- Freelance Designer 2017 Present
- Former Development Officer at **Ministry of Economic Policies and Plan Implementation**, Colombo, Sri Lanka 2022
 - Administration of some Ministry databases
 - Preparing regular financial and administrative reports
 - Organize a filing system for important and confidential company documents
 - Prepare reports and presentations with statistical data, as assigned
- Former Coordinating Officer at **Family Care Center (Pvt) Ltd**, Kurunegala, Sri Lanka 2020
 - Conducting coordination activities between the staff of the institute and the doctors.
 - Updating corporate databases Conduct coordination between all doctors and the HR department.
 - Conducting coordination between other hospitals.
 - All activities of the securitization sector.
- Former Fashion Designer at **Trinity Apparel (Pvt) Ltd**, Kandy, Sri Lanka 2017 - 2019
 - Active involvement of Casual and Office wear design part
 - Active involvement of product development part
 - Fabric identification and handling
 - Create all the graphic art works and other creative graphic designs supervising the making of sample garments
 - Conceptualize visuals based on requirements

CONTACT

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📍 Apartment # 407, Building #19,
Phase 1, Al Khail Gate, Al Quoz, Dubai
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EDUCATION

B. Des (Hons) Fashion design and Product Development - Faculty of Engineering,
University of Moratuwa, Sri Lanka
(2012 - 2017)

Higher Diploma in Computer Science,
Leadway Institute of Business
Management and Information Technology
(2009 - 2010)

Diploma in International Hospitality Management - TEG International
College - Singapore (2019)


Diploma in Business Management
E- Soft Metro Camps - Sri Lanka
(2011-2012)


Certificate Course in Human Resource Management - Institute of Personal
Management - Sri Lanka (2015-2016)


SKILLS

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|------------------|------------------------|
| Teamwork | <div><div></div></div> |
| Self Confident | <div><div></div></div> |
| Motivation | <div><div></div></div> |
| Creativity | <div><div></div></div> |
| Graphic Design | <div><div></div></div> |
| Report Making | <div><div></div></div> |
| Advertising | <div><div></div></div> |
| Photography | <div><div></div></div> |
| Communication | <div><div></div></div> |
| Management | <div><div></div></div> |
| Presentation | <div><div></div></div> |
| Marketing | <div><div></div></div> |
| Cooking | <div><div></div></div> |
| Beverages Making | <div><div></div></div> |

SOCIAL LINKS

 www.linkedin.com/in/vishwa-ranasinghe-74a198117

 <https://www.facebook.com/profile.php?id=100089234245606>

 https://www.instagram.com/wishwa_101/

HOBBIES

- Travelling
- Hiking
- Cooking
- Movie

LANGUAGES

- English
- Hindi

SOFTWARES

- MS Office
- Adobe Photoshop
- Adobe Illustrator

PERSONAL INFORMATIONS

- Date of Birth - 13.02.1992
- Civil Status - Married
- Nationality - Sri Lankan
- Visa Status - Visit Visa
- Passport Number - N8136667

REFEREES

- Mr. Sarath Kumara
PRO
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- Mrs. Kokila De Alwis
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