

ALFY SIBY

My Contact



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+91 9544860270



Elavunkal house vechoochira p.o Ranni, pathanamthitta

Hard Skill

- Data entry
- · Microsoft word
- Microsoft Excel
- Point-of-Sale Systems (POS)
- Cash Handling
- Customer Service
- Problem-Solving
- Teamwork
- · Driving
- Labelling
- Stocking, Documentation
- Purchase Orders, Customer Service
- · Packing and Technical.
- Financial accounting
- Communication skills

Education Background

- Secodary School Education M T V HSS KUNNAM, VECHOOCHIRA Completed in 2016
- **Higher Secondary School Education**

M T V HSS KUNNAM, VECHOOCHIRA in Computer Science and Information Technilogy

Completed in 2018

- Studied at VISWABRAHMANA COLLAGE In B.COM Computer Applications Completed in 2021
- Diploma

Professional Diploma in Logistics & Supply chain Management

Completed in 2022

Tally Education G-TECH COMPUTER EDUCATION TallyeEssential comprehensive Completed in 2023

About Me

I am adriven professional with over an year of experience in retail management and customer service. i have operational efficiency, driving sales growth, and fostering a positive team environment. Skilled in inventory management, staff training, and implementing effective merchandising strategies. Passionate about delivering exceptional customer experiences and contributing to the overall success of the store. Strong communicator with the ability to motivate teams and build lasting customer relationships.

Languages

- Malayalam
- **English**
- Hindi

Professional Experience

- Internship From **FX INDUSTRIES** Logistics Management Service 17/10/2022-16/11/2022
- LAKSHMI SUPER MARKET CASHIER Assistant store manager 1/12/2022-30/7/2023
- Currently working DIVYA HI-TECH BUILDERS PVT.LTD Assistant Accountant Tally expert Data entry expert Aug 2023 Onwards