



# YAHQOOB VATTOLI

SENIOR ACCOUNTANT



## JOB PROFILE

Dedicated and results-driven Senior Accountant with over 8 years of experience in financial management, auditing, and strategic planning. Proven expertise in overseeing the full spectrum of accounting functions, from budgeting and forecasting to meticulous auditing, ensuring strict adherence to regulatory compliance. Adept at leveraging advanced technology skills to optimize processes and streamline financial operations, contributing to overall organizational efficiency and success.



## WORK EXPERIENCE



### SENIOR ACCOUNTANT

**ABOOD TRADINGS | MALAPPURAM, INDIA**

From July **2022** to September **2023**

- Manage the end-to-end accounting cycle, including journal entries, ledger maintenance, and financial statement preparation, ensuring accuracy and compliance with accounting standards.
- Conduct comprehensive financial analyses to provide key insights into budget variances, cost trends, and potential areas for process improvement.
- Coordinate and executed regular internal audits, identifying discrepancies and implementing corrective measures to uphold financial integrity.
- Utilize advanced technology skills to proficiently navigate and leverage accounting software, particularly 'Freespace ERP,' enhancing efficiency in financial reporting and analysis.
- Spearhead process optimization initiatives, identifying opportunities to streamline financial operations and implementing solutions that resulted in increased productivity and cost savings.
- Manage GST filing processes, ensuring timely and accurate submission in compliance with regulatory requirements.
- Contribute to the successful transition to 'Freespace ERP,' playing a pivotal role in system implementation and providing training to team members.
- Maintain meticulous financial records, supporting a transparent and organized documentation system for audits and internal reviews.



### SENIOR INTERNAL AUDITOR

**GRAND HYPER MARKET | HAWALLI, KUWAIT**

From March **2019** to August **2021**

- Conduct comprehensive internal audits to evaluate the effectiveness of internal controls, assess risk management, and ensure compliance with established policies and procedures.



## CONTACT



### Phone

+971 569403316



### Email

yahqoobvattoli@gmail.com



### Address

SHARJAH, UAE



## EDUCATION



### B COM ( CO OPERATION )

MIC ARTS&SCIENCE COLLEGE |

UNIVERSITY OF CALICUT

2011



### COMMERCE

MIC HSS VELLUVAMBRAM |

VELLUVAMBRAM

2008



## CERTIFICATIONS



### TALLY ERP9 - TALLY AUTHORIZED

CERTIFICATE(NO:MJCFA20

751112)



### CERTIFIED PROFESSIONAL IN

FOREIGN ACCOUNTING



## TECHNICAL SKILLS

- Financial Analysis
- Auditing
- Budgeting and Forecasting
- Regulatory Compliance
- Accounting Software
- Microsoft Excel
- GST Filing
- IT SKILLS
- Tally ERP 9.0
- Oracle DBA-based ERP



## SOFT SKILLS

- Communication
- Analytical Thinking
- Attention to Detail
- Problem Solving
- Time Management
- Leadership
- Collaboration
- Adaptability
- Integrity
- Organizational Skills



## LANGUAGE

- English
- Arabic
- Hindi
- Malayalam



## PERSONAL DETAILS

- Nationality : Indian
- Date of Birth : 25-02-1990
- Martial Status : Married
- Passport No : W8518734
- Expiry Date : 09-01-2033
- Visa Status : Visiting visa

- Utilize advanced data analytics tools and techniques to extract meaningful insights, identify patterns, and detect anomalies in financial and operational data.
- Prepare detailed audit reports, summarizing findings, and recommend corrective actions to enhance internal controls and mitigate risks.
- Ensure compliance with local and international accounting standards, regulations, and industry best practices.
- Conduct thorough reviews of financial statements, transactions, and account balances to identify irregularities and prevent fraud.
- Facilitate communication with external auditors, providing necessary documentation and support during external audits.



### SENIOR ACCOUNTANT

**GRAND HYPER MARKET | HAWALLI, KUWAIT**

From January **2016** to February **2019**

- Manage end-to-end accounting processes, ensuring compliance and accuracy.
- Conduct strategic financial analysis for budgeting and cost optimization.
- Collaborate cross-functionally on financial planning and resource allocation.
- Ensure strict compliance with local and international financial regulations.
- Spearhead process optimization initiatives for increased productivity.
- Facilitate seamless communication within the finance team and other departments.
- Maintain meticulous financial records for audits and internal reviews.



### JUNIOR ACCOUNTANT

**LAMIT TILES AND SANITARY | MANJERI, INDIA**

From April **2014** to December **2015**

- Manage daily accounting tasks with accuracy and compliance.
- Collaborate on financial reports, providing insights into budget variances.
- Support strategic financial planning and resource allocation.
- Utilize accounting software for efficient transaction processing.
- Ensure compliance with financial regulations and implement adjustments.



## DECLARATION

I hereby declare that the above mentioned statement is correct and true to the best of my knowledge and belief.

**YAHQOOB VATTOLI**