



YASHID VALMANNIL

PERSONAL PROFILE

Looking forward to work in simulation and challenging environment that will convert my potential into performance and recognition for hard work, honesty and sincerity thereby contributing to the growth of the organization and me.

EMPLOYMENT HISTORY

JUNIOR ACCOUNTANT

BIGDAYS HYPERMARKET, MALAPPURAM, KERALA (JULY 2022 - OCT 2023)

- Manage all accounting transactions
- Reconcile accounts payable and receivable
- Bank reconciliation and check the financial reports daily
- Data entry and check the all the bill was entered
- Coordinating with managers, executives and the accountants of the team.
- Handle monthly, quarterly and annual closings
- Assist to senior accountant

ASSISTANT ACCOUNTANT

AMTRIX VENTURES L.L.P MALLAPURAM, KERALA (JUN 2021- FEB 2022)

- Data entry and order processing
- Create and update expense reports
- Answering and directing calls & mails
- Administrative support.
- Helps to Purchasing and receiving operations.
- Assist to senior

JOB TRAINING & CERTIFICATIONS

Advanced Business Accounting and Taxation (ABAT)

- Goods and Service Taxing (GST) & GCC VAT
- Payroll and its components.
- Financial reporting using tally & Financial statements finalizing.
- Excel and MIS reporting.

PROFESSIONAL AND PERSONAL SKILLS

- Interpersonal communication.
- Paying attention to detail
- Leadership and professional effectiveness.
- Ability to work under pressure
- Active listening.
- Book keeping skill
- Arabic typing
- Ability to handle sensitive, confidential information

DECLARATION

I hereby solemnly declare that the above information furnished, and the statements given are true, correct and complete up to my knowledge.

YASHID V M

CONTACT

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Dubai ,UAE

EDUCATIONAL QUALIFICATION

2023 B.COM - PURSUING
Aligarh Muslim University

2018 HIGHER SECONDARY
Kerala Board of HSE

2016 HIGH SCHOOL
Kerala Board of HE

SOFTWARE KNOWLEDGE

- MS Office (word, excel & power point)
- Tally ERP 9 & prime
- Peach tree
- QuickBooks
- Hyper BIS

LANGUAGES KNOWN

English, Hindi & Malayalam

PERSONAL INFORMATION

- Nationality: Indian
- Marital status : Single
- D.O.B: 07/10/2000
- Passport no : U7802551