

CURRICULUM VITAE

YEDHU KRISHNAN T

B.COM+ PDIFAS-FICO

EXPERIENCE 2.8+ Yrs Exp

Mob: +91 8547094443

Email: yedhukrishnan@gmail.com



PROFILE SUMMARY

To seek a professional job opportunity with a reputed organization where in my ability and education will be utilized to the maximum level contributing to the success of the organization and self-growth in the company hierarchy.

❖ HIGHLIGHTS

- Accurate journal and ledger entries
- Invoice and expense report preparation
- Able to meet tight deadlines
- Corporate bookkeeping
- Punctual with solid work attendance record
- Collaborative nature
- Documentation
- Solid analytical and accounting skill
- MS Office proficiency
- Proactive mindset
- Budget analysis
- Self-directed
- Database management
- In-depth payroll experience
- Staff training and supervision

PERSONAL DETAILS

Full name	:	Yedhu krishnan T
Nationality	:	Indian
Gender	:	Male
Material Status	:	Single
Date of birth	:	October, 26, 1999
Postal Address	:	Keekan post, kasargod dist.- 671316, kerala, india
Contact Number	:	+91 8547094443
Passport Number	:	V4322267
Date of issue	:	08-11-2021
Place of issue	:	Kozhikode
Date of expiry	:	07-11-2031
Languages known	:	English,Hindi & Malayalam

PROFESSIONAL EXPERIENCE

<u>Period</u>	<u>Company</u>	<u>Position</u>	<u>Duties</u>
<u>2021,JULY</u> <u>-to- at</u> <u>present</u> <u>(1.9 year)</u>	<u>CHITHARI FUELS</u> <u>Kanhangad,Kerala</u>	Accountant cum Cashier	<ul style="list-style-type: none"> • Prepared Daily confidential sales reports • Performed general office duties and administrative tasks. • Managed the internal and external mail functions. • Bank ,Debtor and creditor reconciliation. • Introducing and implementing of financial decisions • Verification and control of expenses, Managing all cash inflow and outflow including bank transactions. • Preparation of various reports for senior managers/company shareholders.
<u>2020.</u> <u>AUGUST</u> <u>-to- 2021</u> <u>JUNE</u> <u>(11</u> <u>MONTH)</u>	<u>AL MADEENA</u> <u>HYPER MARKET</u> <u>MADIYAN</u> <u>Kanhangad,Kerala</u>	BILLING STAFF	<ul style="list-style-type: none"> • Reviewing and verifying the accuracy of billing information and invoices. • Sending invoices to customers and following up on overdue payments. • Collaborating with other departments, such as sales, customer service, and accounts receivable, to ensure smooth billing processes.

ACADEMIC

Certificate/Degree	Year Awarded	Field of Study	Institution
PDIFAS -FICO	2021	Professional diploma in indian and foreign account with SAP (TALLY PRIME, TALLY ERP 9, GCC VAT IN TALLY, QUICKBOOK, PEACHTREE, MS OFFICE, SAP-FICO)	G TECH computer education center Kanhangad,Kannur,Kerala,India
Bachelor of Commerce (B.Com)	2020	Banking , Accounting & Co-operation	Kannur University, Kannur,Kerala, India
Plus 2	2017	Commerce	Govt. higher secondary school, Pakkam,kerala,india
SSLC	2015	Regular	Govt. higher secondary school, Pakkam,kerala,india

AREAS OF INTEREST

- Accountant
- Financial analyst
- Cashier

HOBBIES

- Chess
- Cricket/football
- Reading

DECLARATION

I hereby declare that all the information submitted above is true to the best of my knowledge and belief.

DATE :

Yedhu krishnan T

PLACE :