# YOGESH BHUSAL

### Accountant

📞 +971-528501864

✉ bhusalyogesh6@gmail.com

📍 Warsan-01, Dubai, UAE

## SKILLS

- **Microsoft Office Packages**
- **Accounting Software's**
- **Billing Software's**
- **Tally ERP9**

## LANGUAGES

- **English (Intermediate)**
- **Hindi (Fluent)**
- **Nepali (Fluent)**

## HOBBIES

- **Reading**
- **Travelling**
- **Sports**
- **Learning New things**

## EDUCATION

- **Higher Sec. Level**
- **Shree Shaligram Secondary School, Parbat, NEPAL**
- **Bachelor Level (BBS)**
- **Pashupati Multiple Campus, Kathmandu, NEPAL**

## SUMMARY

Dynamic and organized professional offering 3+ years of experience in office management and accounting operations in Hardware services. Expertise in Account Payable, billing and collections, invoices, Account Receivable, and payroll management. Proven history of reducing process errors and enhancing performance through strategic planning. Proactively resolves issues while achieving challenging goals and objectives.

## EXPERIENCE

**Messenger/ Accountant**

*Al Quoz Sun Carpentry & Flooring LLC, Ras Al Khor, Dubai, UAE (Oct-2024 to till now)*

- ➢ Responsible for tracking and maintaining financial records, including accounts payable and receivable, invoices, and receipts. This could involve maintaining ledgers or using accounting software to manage these records.
- ➢ Keeping accurate and up-to-date records of VAT transactions, including sales and purchases, ensuring compliance with VAT regulations.

**Accountant**

*Lucky Plywood & Hardware, Kathmandu, NEPAL (July-2022 to Sep-2024)*

- ➢ Managed accounts payable and receivable, ensuring timely and accurate processing of transactions.
- ➢ Performed month-end close activities, ensuring accurate and timely financial reporting.
- ➢ Assisted with budgeting and forecasting, providing detailed financial analysis to support decision- making.

**Assistant Accountant**

*Gautam Brothers Trading, Kathmandu, NEPAL (March-2021 to May -2022)*

- ➢ Supported the accounting team with daily tasks, including data entry and financial report generation.
- ➢ Participated in internal audits, verifying the accuracy of financial records and controls.