








## Resume

### Personal details

 **Yogita Panjwani**  
 **ypanjwani424@gmail.com**  
 **+91-8471064220**  
 **A 299 Gujaini Kanpur  
208022 Kanpur**  
 **June 6, 2001**  
 **Female**

### Skills

**Basic knowledge of computer**  
**Proactive sales approach**  
**Upselling expertise**  
**Exemplary customer service**  
**Account management**  
**Target driven**  
**Enthusiastic communicator**  
**Trend forecasting**  
**Excellent timekeeping**

### Languages

**English**  
**Hindi**

## Profile

Target-driven Sales lady with One years of successfully growing company profits. Utilising developed expertise and persuasive sales techniques to maintain customer loyalty and spending. Offering outstanding levels of service through helpful, effective communication Ensuring jobs are completed accurately and efficiently for continued customer and management satisfaction

## Education

2019 - 2019

**High School**

Vikasika Nehru memorial ic Barra Kanpur

## Employment

Jan 2024 - Jun 2024

**Sales executive**

V-Mart Showroom Garments, Kanpur up India  
Assisted customer requirements and presented appropriately to make Sales. Maintained and developed relationships with existing customers in person and via telephone calls and emails Gathered market and customer information Cold calling to arrange meetings with potential customers to prospect for new business acting as a contact between a company and its existing and potential markets negotiating the terms of an agreement and closing sales. Represented their company at trade exhibitions, events and Demonstrations Liaised with suppliers to check the progress of existing orders. Recorded sales and ordered information and sending copies to the sales office. or entering figures into a computer system

Jul 2024 - Dec 2024

**Sales lady**

Sai Leela Fashion, Mumbai Maharastra India  
Active selling Reviewed your own sales performance, aiming to meet or exceed targets. Gained a clear understanding of customers' businesses and Requirements Made accurate, rapid cost calculations and provided customers with Quotations. Attended team meeting and shared best practice with colleagues Checked the quantities of goods on display and in stock

Kanpur, December 19, 2024

*Yogita*