

# Zain Ismaiel

Phones Numer: +971-522532131 Address: Hor al Anz Deira, Dubai, UAE

VISA Status: Freelance visa (Until 15 aug 2024)

# **OBJECTIVE:**

Seeking a development position in challenging environment where I could utilize my professional skills / experiences towards the growth of the organization.

#### PROFFESIONAL EXPERIENCE:

**RED TIE Financial services** (Started From march 2023 up to present)

## **Sales Officer**

#### **Work Responsibilities:**

- Developing and sustaining long-lasting relationships with customers.
- Calling potential customers to explain company products and encourage purchases.
- Answering customers' questions and escalating complex issues to the relevant departments as needed.
- Developing in-depth knowledge of company products.
- Maintaining an accurate record of all sales, scheduled customer appointments, and customer complaints.
- Informing product developers of possible product improvements and changes to ensure that company products meet current market needs.
- Preparing cost-benefit analyses for prospective and existing customers to determine the most suitable purchase options.

#### FRESH AND SAVE DEPARTMENT STORE (From aug 2022 to feb 2023)

#### Sales man

## **Work Responsibilities:**

- Present, promote and sell products/services using solid arguments to existing and prospective customers
- Establish, develop and maintain positive business and customer relationships
- Reach out to customer leads through cold calling
- Expedite the resolution of customer problems and complaints to maximize satisfaction

- Achieve agreed upon sales targets and outcomes within schedule
- Coordinate sales effort with team members and other departments
- Keep abreast of best practices and promotional trends
- Continuously improve through feedback

# **EDUCATION & QUALIFICATION:**

- *Matric*: [Sargodha Board] 1<sup>st</sup> Division 2018.
- **FA:** [Sargodha Board] 1<sup>nd</sup> Division 2021

# **PROFESSIONAL COURSES:**

- Computer Skill: Ms Office, Ms DOS, Ms Windows.
- English Language

## **COMPUTER SKILLS:**

- Ms Word
- Word EXCEL
- Ms Power Point
- Typing

## PERSONAL INFORMATION:

Father's Name : Muhammad ismaiel

Date of Birth : 12-02-2003

Religion : Islam

Marital Status : Single

## **HOBBIES**

- Watching Movies
- Net Browsing
- Traveling

# **COMMUNICATION SKILLS:**

Good Communication Skills in English as well in Urdu Customer Dealing, Service Skill/ Order Taking

# **REFERENCE:**

Will be furnished upon request.