



ZAFAR ULLAH

(CHARTERD MANAGEMENT ACCOUNTANT)



+971-565-788566



UAE (Visit Visa)



ranazafarullah06@yahoo.com



[linkedin.com/in/zafarullah06](https://www.linkedin.com/in/zafarullah06)

PERSONAL PROFILE

A versatile and results-driven finance professional with expertise in financial management, reporting, analysis, and compliance seeks a challenging role in an organization that values strong analytical skills, attention to detail, and effective financial strategy implementation to achieve its goals

EDUCATION

CMA

Institute of Cost and Management Accountants of Pakistan

MBA

Master of Business Administration (Finance)

CORE COMPETENCIES

- Financial Statements
- Payroll Management
- Inventory Management
- Cash Flow Management
- Accounts Receivables
- Accounts Payables
- Financial Analysis
- Financial Reporting
- Account Reconciliation

PROFILE SUMMARY

- Goal-oriented Accountant offering dynamic career of 4 years in Finance & Accounts with consistent record of delivering results in growth, cost, performance & profitability.
- Maintained adherence to Corporate and Accounting Standards; addressed escalated Accounts Payable issues raised by employees and vendors; ensured accurate and compliant files and records in line with company policies and government regulations
- Successfully managed Accounts Payable (AP) processes; ensured the timely, accurate processing of invoices, purchase orders, expense reports, credit memos and payment transactions.
- Excellence in leading team for performing financial analysis, management reporting, variance analysis, budgeting, management presentations and offering advisory to aid top management in decision-making process
- Gained vast experience in spearheading end-to-end finance & accounts functions entailing Business Partnership, Business Controlling, Cash Flow Management, Compliances, Tax Planning and Strategic Forays.
- Strong analytical skills with attention to detail and the ability to work independently and lead a team.
- Effective collaborator with excellent analytical, numerical competence and problem-solving skill

CERTIFICATION COURSES

- Certificate of participation in Advance MS Excel Training

WORK EXPERIENCE

Umer Group of Companies | Senior Accountant | Oct 2022 – Dec-2023

Key Result Areas;

- Oversee end-to-end procedures for accounts payable and accounts receivable, guaranteeing precise record-keeping, reconciliation, and punctual payments and collections.
- Prepare and analyze financial statements, including balance sheets, income statements, and cash flow statements, to provide insights into the company's financial performance.
- Collaborate with cross-functional teams to develop and monitor budgets, forecasts, and financial plans.
- Ensure compliance with accounting standards and regulations.



TECHNICAL SKILLS

- Oracle R-12
- SAP (FICO)
- QuickBooks
- Xero
- Tally
- Microsoft Excel
- Microsoft Word
- International Financial Reporting Standards (IFRS)

PERSONAL DETAILS

Gender: Male

CNIC: 45101-6383881-1

Passport no.: JW0008811

Nationality: Pakistani

Civil Status: Single

Availability: Immediate Basis

I-Tel Services Private Limited | Accounts Executive | Sep 2020 – Sep 2022



Key Result Areas;

- Efficiently oversee all aspects of accounts receivables operations, paying close attention to the invoicing process.
- Demonstrate a proactive approach in ensuring timely collections by collaboratively engaging with the sales and customer service teams, addressing inquiries, and promptly resolving billing issues.
- Conduct comprehensive and routine bank reconciliations with precision, identifying and meticulously resolving any disparities between bank statements and financial records.
- Leveraged expertise to prepare and present insightful financial reports, encompassing essential analyses such as accounts receivable aging and cash flow projections.
- Contribute significantly to informed decision-making processes by providing comprehensive financial insights and forecasts, enabling the organization to adapt strategies and resource allocation effectively
- Actively collaborated with cross-functional teams, including sales and customer service, to address customer inquiries, provide comprehensive support, and swiftly resolve billing discrepancies.

Rupali Polyester Limited | Accounts Officer | Dec 2018– Aug 2020



Key Result Areas;

- Process accounts payable transactions accurately and timely, ensuring compliance with company policies.
- Ensure supplier invoices are reconciled with goods receipt note (GRN), purchase order (PO) and inward gate pass (IGP) in all respects recording supplier invoices in ERP.
- Reconcile vendor ledgers and responding vendors for any query monitor account balances, track expenses, prepare analysis of accounts and related financial activity to produce monthly management reports.
- Review, process and reconcile employee reimbursements such as expenses claims and preparing journal entries for recording transaction in ERP.
- Record payroll entries relating to employee advances, loans, other deductions and salaries.
- Assist in month-end and year-end closing activities, contributing to the preparation of financial statements.