

MOHAMMED ZAHIED CHORGAY

Assistant Store Manager

Mob: (+91) 8624049024
Email: zahied_woodland@hotmail.com
Mumbai - India

CAREER OBJECTIVE

To leverage my extensive experience in warehouse and inventory management to lead a high-performing team in optimizing operations, ensuring efficient stock control, and maintaining safety standards. Seeking a Warehouse Team Leader role where I can contribute my leadership, logistics expertise, and process improvement skills to enhance productivity and operational efficiency..

WORK EXPERIENCE

ASSISTANT STORE MANGER – RED TAPE / Mumbai - India - July 2024 – Present

- Manage daily store operations, ensuring smooth and efficient workflow.
- Maintain and update sales analysis reports (MTD, YTD, UPT, VPT, ATV, ASP) and DSR.
- Lead and train a team to improve efficiency and customer satisfaction.
- Monitor sales targets and implement strategies to achieve and exceed goals.
- Handling customer complaints and inquiries, ensuring a high level of satisfaction as per the companies policies and procedures.
- Oversee inventory management, stock rotation, and loss prevention.
- Support merchandising efforts, including display setup and product placement.
- Conduct training sessions for new employees on company policies and procedures.

ACCOUNTANT (Warehouse Supervisor) – LOTUS OIL LUBRICANT / Al Buraimi - Oman - April 2023 – April 2024

- Managed warehouse accounting functions, including accounts payable, receivable, and payroll.
- Ensured accuracy in collecting and maintaining financial and inventory data.
- Processed payments, invoices, and expense reports in a timely manner.
- Managing Invoice Processing, Expense Reports, Credit Memos, and Payment Transactions.
- Maintaining Detailed Records of Financial Transactions and Conducting Data Processing using MS Excel.
- Generating Various Financial Reports and Statements.
- Reconciled bank statements and prepared detailed financial reports.
- Implemented inventory control measures, including cycle counts and FIFO.

STOREKEEPER (SUPERVISOR) – ZAD HOLDING COMPANY (QFI) / Doha - Qatar - May 2017 – Mar 2023

- Manage operations planning process including supply/demand forecasting, inventory management, and product availability by coordinating with the sales and marketing team
- Supervised warehouse operations, including inventory management and material handling .
- Coordinated with business units to place orders and track deliveries.
- Led and motivated a team to optimize productivity and ensure safety compliance.
- Safeguard warehouse operations and contents by establishing and monitoring security & safety procedures and protocols
- Organize and ensure safe and efficient storage and FIFO distribution system in place by Keeping track of the batch-wise system.
- Ensure the delivery of the right goods to the right place at the right time and in the desired condition at the lowest cost and highest return on investment.
- Overseeing the complete delivery process by obtaining delivery acknowledgment from the customer.
- Ensure inventory management process by defining departmental strategies for appropriate inventory levels and eliminating obsolete and off-spec material and reducing aging material.
- Facilitate periodic Stock Audit.

SALESMAN (2nd Incharge) - AERO CLUB WOODLAND / Mumbai - India - Nov 2014 – Feb 2017

SALESMAN - PARK AVENUE / Mumbai - India - Nov 2011 – Mar 2013

TEAM LEADER (CUSTOMER SERVICE) - R Tech / Mumbai - India - April 2007 – Jul 2009

EDUCATION

VINAYAKA MISSIONS SIKKIM UNIVERSITY - INDIA - May 2017

- Bachelor of Commerce

NATIONAL INSTITUTE OF OPEN SCHOOLING BOARD OF HIGHER SECONDARY EDUCATION - INDIA - April 2009

- Higher Secondary Certificate

DIPLOMA IN HARDWARE AND NETWORKING FROM GRAND COMPUTER - INDIA - July 2007

- Computer Hardware & Networking.

SKILLS

Skills

- **Warehouse & Logistics Management** – Material handling, cycle counts, FIFO, inventory control.
- **Operations & Team Leadership** – Training, motivating, and managing teams.
- **Inventory & Stock Management** – JDE/LFS system knowledge, cycle counting, material tracking.
- **Safety & Compliance** – Ensuring adherence to safety regulations and quality standards.
- **Financial Management** – Budget planning, financial reporting, accounts reconciliation.
- **Software Skills** – SAP S4Hana, ERP (Ramco), POS, SAP-supported software.

Languages

English, Hindi, Urdu, Marathi & Arabic.

Place :

Zahied S. Chorgay