



# ZUJAJ MUHSIN

## Sales & Marketing

### My Contact

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📍 Dubai, United Arab Emirates

### Education Background

- Bachelor in commerce

University of Calicut, Kerala, India

- Certified in Account Software

G-Tech Institute, Kerala, India

### Key Skills

- Practiced in MS office  
Good communication and leadership
- Knowledge in Accounting software (Tally,sage50,QB)
- Proficiency in data analysis
- Capability in marketing division
- Competence in sales
- Co ordinations Skills in sales and events

### About Me

A career enthusiastic Sales Representative skilled in exceeding sales goals and company expectations by expanding the client base and maintaining high standards of customer service. sales consulting including product promotion, business development processes, and marketing. Successfully drives revenue growth in a highly competitive market.

### Professional Experience

#### Cycode General Trading LLC - Dubai

*Sales Representative - July 2024 - November 2024*

Key responsibilities:

- Ensure high levels of customer satisfaction through excellent sales service.
- Assess customers needs and provide assistance and information on product features.
- Welcome customers to the store and answer their queries.
- Follow and achieve department's sales goals on a monthly, quarterly and yearly basis.
- Maintain in-stock and presentable condition assigned areas.
- Actively seek out customers in store.
- Remain knowledgeable on products offered and discuss available options.
- Process POS (point of sale) purchases.

#### IMPEX ELECTRONICS AND HOME APPLIANCE - KERALA, INDIA

*Sales Coordinator & MIS Coordinator*

Key responsibilities:

- Collect and analyze data from multiple sources to generate accurate and timely reports
- Create and maintain databases to store and retrieve data
- Design and implement data management systems to ensure data accuracy and integrity

## Core Skills

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- Possess excellent communication
- Interpersonal and problem solving skills
- Team player
- Leadership qualities
- Self - Motivated & Multi-tasking

## Languages Proficiency

- English
- Arabic
- Hindi
- Malayalam

## Professional Experience

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- Develop data visualization dashboards and reports to provide clear insights
- Collaborate with cross-functional teams to understand reporting requirements
- Identify data trends, patterns, and anomalies to support business decision-making
- Provide technical support and training on data analytics tools and platforms
- Maximized business efficiency by completing thorough accurate daily management tasks such as overseeing register, organizing inventory and delegating tasks.

## DECLARATION

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I hereby declare that all given information are true to best of my knowledge and belief.

**Zujaj Muhsin**